

A

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
November 9, 2021
5:00 pm via GoToMeeting**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
 - a) 5:00 pm to 5:15 pm - Pincher Creek Municipal Library
- C. CLOSED MEETING SESSION
 - a) Fire Billing – FOIP Sec. 17
- D. MINUTES/NOTES
 - 1. Council Committee Meeting Minutes
 - October 26, 2021
 - 2. Council Meeting Minutes
 - October 26, 2021
- E. BUSINESS ARISING FROM THE MINUTES
- F. UNFINISHED BUSINESS
- G. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Tony Bruder – Division 1
 - Invitation to represent the MD at the Remembrance Day ceremony at the Twin Butte Hall
 - 2. Reeve Rick Lemire – Division 2
 - 3. Councillor Dave Cox – Division 3
 - 4. Councillor Harold Hollingshead - Division 4
 - 5. Councillor John MacGarva – Division 5
- H. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Report from Director of Operations dated November 4, 2021
 - Public Works Call Log
 - 2. Finance
 - 3. Planning and Development
 - a) AES Monthly Reports
 - Reports from AES
 - b) Development Permit Application No. 2021-68 (Direct Control Land Use District – SE 12-7-3 W5M)
 - Report from Director of Development and Community Services, dated November 2, 2021
 - 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated November 4, 2021
 - b) Rescheduling of November 23, 2021 Council Meeting
 - Report from Administration, dated November 3, 2021
 - c) I-Hunter (Inside Outside Studios) - Permission Requested to use the MD's 2020 Ownership Map
 - Report from Administration, dated October 26, 2021
 - d) Corporate Policy C-SAFE-001 Workplace Violence and Harassment
 - Report from Administration, dated November 3, 2021

- e) Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Waste Water Treatment System and Lift Station and Force Main Budget Update
 - Report from CAO, dated November 4, 2021

I. CORRESPONDENCE

1. For Action

- a) Carnivore Working Group (CWG) Waterton Biosphere Association
 - Request for Representation from MD of Pincher Creek
- b) Dust Control McRae Pit
 - Concern from Travis and Chester McRae
- c) Budget Consideration for 2022 Membership Fee, Promote H3TDA, and Inclusion in ICF
 - Highway 3 Development Association Request

2. For Information

- a) Thank you letter
 - Letter from Livingstone School dated October 20, 2021
- b) Community Policing Report
 - Crowsnest Pass Detachment
- c) Municipal Sustainability Initiative (MSI) Allocation Estimates
 - Email from Honourable Minister Ric McIver
- d) Crowsnest/Pincher Creek Landfill Minutes
 - Minutes of September 15, 2021
- e) Thanking our local leaders for the 2017 – 2021 municipal term
 - Email from TELUS
- f) AltaLink's 164L and 616L Transmission Lines Rebuild
- g) Update from the Coal Policy Committee
- h) Rural Engagement Session
 - Email from AlbertaSW

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Road Closure and Purchase Request – FOIP Section 17
- b) Road Closure and Purchase Request – FOIP Section 17
- c) Land Transfer Request - FOIP Section 17
- d) Herbicide Overspray (referred from ASB) – FOIP Section 17

L. ADJOURNMENT



Pincher Creek & District Municipal Library
Box 2020,
Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403)627-2847 Email: help@pinchercreeklibrary.ca

November 03, 2021

Attention:

Lisa Goss, Town of Pincher Creek
Jessica McClelland, M.D. of Pincher Creek
Cindy Cornish, Village of Cowley

The Library Board has asked to make a brief presentations to all three councils:

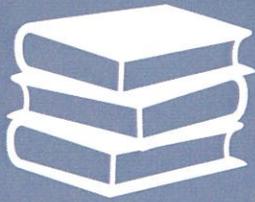
The Municipal District of Pincher Creek
The Town of Pincher Creek
The Village of Cowley

Presentation Description:

- Introduce the Library to new councilors
- Describe future Library plans
- Request support for Library expansion, including financial update

Library Presenters:

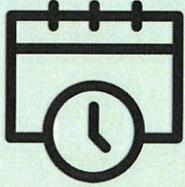
- Sandra Baker, Board Chair
- Michael Barkwith, Chair, Library Expansion Sub-Committee
- Janice Day, Library Manager



Pincher Creek Municipal Library

Annual Report 2020

*Covid-19 hours: closed March 16 - June 18th and Dec. 13th →
- started curbside service in mid-april
- open reduced hours from June 18 - Dec. 13*



The library had **1,793** open hours in 2020!



1,698 people have a card at our library



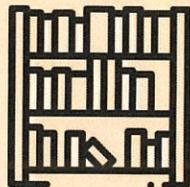
10,818 people walked through our doors last year



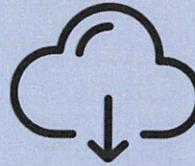
In addition to **17,935** website visits



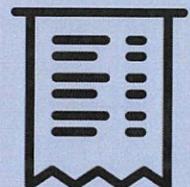
The library added **1,211** new items last year



Bringing the total collection to **26,456**



There were **8,071** downloads of e-Content



Contributing to a total of **35,682** checkouts!



We lent our items to libraries ~~outside of our system~~ **6,931** times, including *Chinook Arch Librarians*



Our service is delivered by **11** dedicated staff



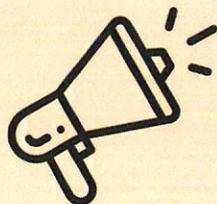
And **many** amazing volunteers



The library has **5** public computers



And brought in **6,739** items upon patron request



The library participated in **1** promotional events



Where **225** people heard our message



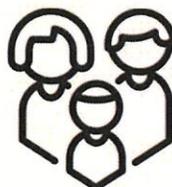
They were in use for a total of **hours!**



We offered **41** programs for kids *(almost all were online!)*



6 for adults and seniors



And **6** for families



1,159 people attended in total!



There were also **19,040** connections to our Wi-Fi *n/a*



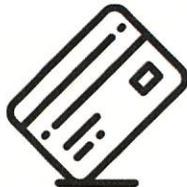
Pincher Creek Municipal Library

Annual Report 2019



The library had **2,500** open hours in 2019!

50 hours/week



1,701 people have a card at our library



26,710 people walked through our doors last year



In addition to **22,265** website visits



The library added **1,677** new items last year



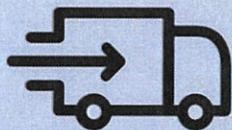
Bringing the total collection to **25,915**



There were **6,919** downloads of e-Content



Contributing to a total of **48,452** checkouts!



We lent our items to libraries ~~outside of our system~~ **9,586** times

including Chinook Arch libraries



** Library Manager is full-time. Everyone else is part-time.*

Our service is delivered by **10*** dedicated staff



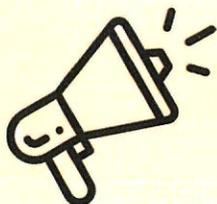
And **15** amazing volunteers



The library has **10** public computers



And brought in **10,262** items upon patron request



The library participated in **2** promotional events



Where **575** people heard our message



They were in use for a total of **4,337.00** hours!



We offered **78** programs for kids



24 for adults and seniors



And **22** for families



2,139 people attended in total!



There were also **19,642** connections to our Wi-Fi

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, October 26, 2021 9:00 am
Via GoToMeeting

Present: Councillors Elect Tony Bruder, Rick Lemire, Dave Cox, Harold Hollingshead and John MacGarva.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Public Works Superintendent Eric Blanchard, Director of Finance Meghan Dobie, Finance and Executive Assistant Jessica McClelland.

CAO Troy MacCulloch called the meeting to order, the time being 9:05am.

1. Approval of Agenda

Councillor Elect Rick Lemire

Moved that the agenda for October 26, 2021 be approved as presented.

Carried

2. Organizational Overview

Senior Managers for each department presented to Council a brief overview of their departments and staff.

6. Closed Session

Councillor Elect Rick Lemire

Moved that Council move in to closed session to discuss the following, the time being 10:30 am:

a) Committee List for Discussion – FOIP Sec 16

Councillor Elect Herald Hollingshead

Moved that Council open the Council meeting to the public, the time being 11:28 am.

7. Adjournment

Councillor Elect Dave Cox

Moved that the Committee Meeting adjourn, the time being 11:28 am.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
OCTOBER 26, 2021

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 26, 2021, at 1:00 pm, via GoToMeeting.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

CAO Troy MacCulloch swore in each of the Councillors for the Divisions for the MD of Pincher Creek No. 9.

A. CALL TO ORDER

CAO Troy MacCulloch called the Council Meeting to order, the time being 1:06 pm.

B. ELECTION OF REEVE

CAO Troy MacCulloch asked Council for nominations for the position of Reeve, Councillor Tony Bruder nominated Councillor Rick Lemire for the position of Reeve.

CAO Troy MacCulloch asked for other nominations three times. No other nominations were received; Councillor Rick Lemire, by acclamation, was declared Reeve.

C. ELECTION OF DEPUTY REEVE

CAO Troy MacCulloch asked Council for nominations for the position of Deputy Reeve, Councillor Harold Hollingshead nominated Councillor Tony Bruder for the position of Deputy Reeve.

CAO Troy MacCulloch asked for other nominations three times. No other nominations were received; Councillor Tony Bruder, by acclamation, was declared Deputy Reeve.

D. REVIEW OF CODE OF CONDUCT

Code of Conduct was discussed. All of Council confirmed the Code of Conduct.

Reeve Rick Lemire assumed the chair.

E. ADOPTION OF AGENDA

Councillor John MacGarva 21/405

Moved that the Organizational Agenda for October 26, 2021 be amended to include:

- Changing #9 from “Emergency Advisory Committee” to “Pincher Creek Joint Emergency Management Committee”,

And that the agenda be approved as amended.

Carried

F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Harold Hollingshead 21/406

Moved that Reeve Rick Lemire, or Deputy Reeve Tony Bruder, and the CAO, or the Director of Finance, are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9;

Carried

Minutes
 Organizational Meeting
 Municipal District of Pincher Creek No. 9
 October 26, 2021

G. APPOINTMENT OF AUDITORS

Councillor Dave Cox 21/407

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2021.

Carried

H. MEETING TIMES AND DATES

Councillor Tony Bruder 21/408

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the third Tuesday of each month, starting at 5:00 pm
- Council Meetings be held the second and fourth Tuesday of each month, starting at 5:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- Foothills Little Bow
- Joint Cowley and MD Council Meetings
- Joint Crownsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Joint Town and MD Council Meetings
- Municipal Planning Commission
- Regional Council Meetings
- RMA (Rural Municipalities of Alberta)
- Regional Emergency Management Organization
- Subdivision Authority

I. COMMITTEES/ BOARDS APPOINTMENTS

- (1) Agricultural Service Board
 - a. Councillors Tony Bruder and Harold Hollingshead
 - b. Alternate – Councillor Dave Cox
- (2) Airport Committee
 - a. Reeve Rick Lemire and Councillor John MacGarva
 - b. Alternate – Councillor Harold Hollingshead
- (3) Alberta Southwest Regional Alliance
 - a. Shared between Reeve Rick Lemire and Councillor Dave Cox
 - b. Alternate – Councillor Tony Bruder
- (4) Assessment Review Board
 - a. Councillor Harold Hollingshead
- (5) Beaver Mines Community Association
 - a. Councillor Dave Cox
- (6) Castle Mountain Community Association
 - a. Councillor Dave Cox

Minutes
 Organizational Meeting
 Municipal District of Pincher Creek No. 9
 October 26, 2021

- (7) Chinook Arch Regional Library Board/Pincher Creek Library Board
 - a. Councillor Dave Cox
- (8) Crowsnest Pincher Creek Landfill Association
 - a. Councillor John MacGarva
 - b. Alternate – Councillor Tony Bruder
- (9) Pincher Creek Joint Emergency Management Committee (EAC)
 - a. Reeve Rick Lemire and Councillor Tony Bruder
 - b. Alternate – Councillor Dave Cox
- (10) Family and Community Support Services (FCSS)
 - a. Councillor Dave Cox
 - b. Alternate – John MacGarva
- (11) Intercolaborative Framework Committee with the Town of Pincher Creek (ICF)
 - a. Councillors Dave Cox and Harold Hollingshead
 - b. Alternate – Councillor Tony Bruder
- (12) Intermunicipal Development Committee
 - a. Reeve Rick Lemire and Councillor Tony Bruder
 - b. Alternate – Councillor Dave Cox
- (13) Joint Health and Safety Committee
 - a. Councillor John MacGarva
 - b. Alternate – Councillor Tony Bruder
- (14) Lundbreck Citizens Council
 - a. Councillor John MacGarva
- (15) Mayors and Reeves
 - a. Reeve Rick Lemire
 - b. Alternate - Deputy Reeve Tony Bruder
- (16) Oldman River Regional Services Commission (ORRSC)
 - a. Councillor Tony Bruder
 - b. Alternate – Councillor Dave Cox
- (17) Pincher Creek Foundation
 - a. Councillors Dave Cox and Harold Hollingshead
 - b. Alternate – Reeve Rick Lemire
- (18) Pincher Creek Emergency Services Commission
 - a. Reeve Rick Lemire and Councillor Harold Hollingshead
 - b. Alternate – Councillor Tony Bruder

Council discussed that the alternate for each committee attend the next meeting with the appointed Councillor(s) in order to meet the members of those committees, this request will be included in the letters to each committee.

J. ADJOURNMENT

Councillor John MacGarva

21/409

Moved that Council adjourn the meeting, the time being 3:09 pm.

Carried

Minutes
Organizational Meeting
Municipal District of Pincher Creek No. 9
October 26, 2021

CHIEF ADMINISTRATIVE OFFICER



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

H1a

Current Public Works Activity

- Road Maintenance – Roads are being graded in all Divisions. Public Works has five (6) graders out on the roads doing maintenance.
- Beaver Mine Bulk water station site prep. Was completed Wednesday October 27, 2021 between the MD force and Riviere's Construction.
- The Chem shed has been clean on October 29, 2021. It will be use by the landfill to operate the new Eco-Station.
- Ditching work has been completed on 29-3 north of tower road.
- PW Mechanics are continuing inspection and dressing the equipment with snow equipment to be in line with our winter maintenance policy.
- Road side Mowing has been completed October 22, 2021 in all division.
- First call are all completed for the temporary snow fence installation. Post Installation has begun September 16, 2021 and has been completed in all division. Snow fence installation has started October 28, 2021
- Culvert and temporary electric fencing has been completed at the Bruder hill.
- Sand Shed property clean up to accommodate the new stand pipe site.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
2nd East Butte Contracting Ltd
3rd Don Boyce Contracting Ltd
 - Land negotiations are ongoing, agreement on the exchange of land has been reached, documents are being prepared.
 - Construction set for July – Sept 15

A preconstruction Meeting was held on August 9, roles responsibilities and plans were reviewed.

- Construction Started on August 16. The detour will be constructed prior to removal of the road.
 - At a meeting on September 2, 2021 the Contractor achieved substantial completion. The only deficiency is seeding the disturbed areas which will be completed in October.
 - The contractor has been notified to repair a segment of silt fence.
 - The adjacent landowner spread manure on the disturbed areas prior to the contractor getting the seeding completed.
 - The contractor repaired the silt fence and will seed the site in the spring.

- **Bridge File 75377 – Local Road over Screwdriver Creek**

- Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**
2nd Don Boyce Contracting Ltd
3rd East Butte Contracting Ltd

- Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.
- A start-up meeting was held on August 9 to review roles and responsibilities, safety, eco and traffic plans.
- Following an inspection that identified a Barn Swallow nest inside the bridge culvert, the dates in the approved Code of Practice were changed by a month to allow any swallow chicks to fledge prior to work on the structure, assuming the creek remains dry and non-fish bearing.
- Approval to work in the stream has been received to conclude prior to October 31, 2021. Fledging of the nest will be confirmed prior to construction.
- The contractor has ordered the pipe and is scheduled to start construction October 4th.
- At a meeting October 5th the contractors Traffic Accommodation Strategy was reviewed. The contractor is looking to start this week and be complete by November 5.
- Ossa Terra was found in default and the contract was terminated on October 29th.
- Project has now been referred to Legal for next steps

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
2nd Nitro Construction
3rd Volker Stevin

- The bridge was closed July 23 and construction started on July 26th with a site safety meeting The installation of the decking is significantly completed. The contractor is waiting for backordered parts to complete the bridge.
- The contractor is projecting completion around August 23rd.
- The bridge has been returned to service with the bridge components completed. The contractor will return after the Lank bridge decking to install an upgraded guard rail on the approach to the bridge starting October 12 with about a weeks worth of work. An inspection on October 27th found the guardrail completed with a few minor deficiencies outstanding. The contractor has indicated they expect the deficiencies to be corrected the week of November 1.

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
2nd Nitro Construction
3rd Volker Stevin

Additional funds req'd & approved by Council on Apr 13, 2021
Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a

supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered

- The contractor mobilized to the site August 31, 2021, installed signage and have removed the decking to expose the sub-decking. Subdeck that requires replacement has been identified.
- The sub-deck and strip-deck have been replaced and the contractor is working on the wheel guards, lattice work and guardrail
- final inspection on the project is tentatively scheduled for October 7.
- A October 21st inspection of deficiencies noted at the Oct 7 inspection noted seeding of disturbed areas and road profile necessary for drainage to be outstanding. The contractor has indicated they expect the deficiencies to be corrected the week of November 1.

- **Bridge File 75265 – Local Road over Heath Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report draft is completed and will be used for the AT STIP – BIM Grant application.
- Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
- The surveyor was unable to find a property pin to tie the project into. This is required to identify land to be purchased.
- Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
- The STIP-LRB grant application for this project is in final draft stage.

- **Bridge File 7743 – Local Road over Gladstone Creek**

- Tender awarded for engineering in 2021
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report is awaiting results from the coring process prior to completion.
- Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
- Coring is scheduled to happen in the next couple of weeks.
- A tender package is due to be completed by the end of November, prior to AT STIP – BIM deadlines.

- **Bridge File 2488 – Fisher Bridge**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000.
- Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.
- ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.
- Preliminary design has progressed including contact with companies that fabricate this type of bridge structure.
- The geotechnical investigation and evaluation have been completed and design work has commenced.
- a significant segment of concrete fell from the north abutment into the river.
- The preliminary report is due to be completed for October 31 and the AT Grant application completed by November 12th.
- The preliminary report has been received and comments sent back to ISL for consideration.

Roads

- **Lundbreck – 1st, 2nd, & 3rd Street – Construction Summer 2021**

- Design was completed and approved April 29, 2021
- Tender for construction in 2021 has been awarded to Silver Ridge construction LTD at \$452,954.76 + ISL Engineering at \$23,750.00 for a total of \$476,704.76 (Budget \$605,000.00)
- Silver Ridge Construction started work July 5, 2021. Completion Notification was received July 30th 2021. Inspection was completed August 10, 2021 and Punch list was created and submitted to the contractor for remediation..
- Meeting held on site with Engineers and Contractor on August 25th following flooding at the east end of Second Street. Remediation work was outline to resolve the drainage and aesthetic issue.
- Final visual inspection was completed October 25, 2021

- **Bruder Hill - Construction Summer 2021**

- Wood Engineering provided Final design April 29, 2021.
- Pre Tender meeting has been held on site Thursday May 27, 2021
- Tender opening has been completed June 7, 2021. Lowest qualifying Tender is Dennis Dirtworks LTD at \$427,617.60
- Council approved recommendation to increase budget to \$530,000 June 22, 2021
- Award Letter has been sent to Dennis Dirtworks Ltd June 23, 2021
- Mobilization to site and work started July 15, 2021

- Earthwork was completed and inspected September 15, 2021. Erosion control and seeding has been completed October 08, 2021.
 - Substantial completion inspection was completed with the MD and Wood engineering on September 30, 2021.
 - MD internal force has installed one cattle guard, one culvert, and a temporary fence to protect the newly seeded area. Permanent to be installed by MD force.
 - Notification has been posted on social media and MD Website and local resident have been informed of the construction schedule.
- **Gladstone Road – Construction Summer 2021 (September 13– September 24, 2021)**
 - The proposed road construction on the road is to happen in the summer of 2021. Drainage improvement on east ditch. Road surface to be ripped, material will be windrow to the side, Rock picker to remove rock from windrow, lay material back, compact with grid and smooth drum, Re-gravel and apply MG 30 as a stabilizer.
 - Work scheduled to start September 13, 2021 and to be completed September 24, 2021.
 - Road Surface re-habilitation has been completed September 22, 2021. Re-gravel and installation of MG30 Soil stabilizer has been completed September 28, 2021
 - Notification has been posted on social media and MD Website
- **Cabin Hill Road - Engineering only for 2021**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
 - Preliminary design drawing have been reviewed and accepted September 27, 2021
- **Hucik Hill Road – Construction Summer of 2021 (July 18th – July 26th, 2021)**
 - The work is located at Range Road 1-4 and would be to excavate, add a French drain, Ditch grading and stabilize the slope on the east side of the road. Though Country Excavation (Don Boyce) has been hired to assist with the work and equipment combine with the MD Equipment.
 - Work has been completed July 18, 2021 to July 26, 2021 by Don Boyce Contracting and the MD crew.
 - Notification has been posted on social media and MD Website

Large Capital and other Water Projects

- **Lundbreck Lagoon Aerated System**
 - Tender awarded – Riteline Electric at **\$38,229.81 (Project Budget \$195,000.00)**
2nd Nitro Construction
3rd Tregenna Investments
 - **Construction complete** – Commissioning was May 27th. - **Operational**
Total project cost was **\$102,000.00**

- **ECO Station**

- IMDP Meeting on Friday Aug 27th . IMDP Committee passed a resolution stating they have no concerns with this development.

- continued work with AEP for approval process and issuing of Development Permit
 - construction set to commence in November. Needs to begin after the standpipe at our sand shed is completed.

- AEP information circulation process underway.

- September 17, 2021, project information sent to Alberta Health Services for comment.

- September 22, 2021, letters requesting consent to vary the *Subdivision and Development Regulation's* 300m setback requirement from a Storage Site were sent via registered mail to all landowners within the 300m radius of the site. Many have been returned with positive endorsement of this project and agreement to the waiver.

- We are continuing to work with the two written oppositions to the setback waiver prior to submitting to AEP. Submission to AEP will take place week of Nov. 8. Permit discussions between MPE, MD and the Town have begun as well for this site.

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.

- 1. BYZ Enterprises Inc. \$5,468,977.50 (Budget \$6,251,600)

- 2. Porter Tanner Associates Inc.

- 3. McNally Contractors (2011) Ltd.

- 4. Jenex Contracting Ltd.

- 5. Whissell Contracting Ltd.

- Mobilization was week of Aug. 17th . Site prep and grubbing to commence week of Aug. 23 and construction week of Aug. 30

- directional drilling has begun.

- bi-weekly updates are being supplied by the contractor and posted by the MD

- Last update was Oct 26th. BYZ is locating a site office to the site week of Nov. 8

- Next update is scheduled for Nov. 5th. Work is proceeding well and according to

- Schedule. Resident interaction with BYZ, MPE and MD has been very supportive

- thus far is very much appreciated by all involved.

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.

- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021

- **Beaver Mines Forcemain & Lift Station**

- The tender packages are ready

- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

Our first pre-meeting with the Board will be Dec 8th, 2021

Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021.

- **Lead Management Plan - Lundbreck**

- Samples were taken in late July and August and are away for testing. This program will continue for many years under this program and anyone wanting to volunteer may do so at any time, but samples will only be taken under certain conditions.

- **Dam Study**

- RFP for Dam Safety Review Closed at 1400, April 20, 2021
- The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
- Tender awarded to SNC Lavalin inc. at **\$54,027 (Budget \$90,000)**
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd
- Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Will be bringing final report to Council when received in September/October for direction on the future of the dams and budget considerations for 2022.

September 13, 2021 – DRAFT Dam Safety Review report received from SNC Lavalin. **Review of the report is underway.**

- **Standpipes (Cowley, PC and new site in BM)**

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.

- Council approved both new sites to be completed in 2021.

- PC Standpipe is going to IMDP Meeting on Aug 27th and Roland is working with AEP on Approval process and Dev Permit. - IMDP Committee passed a resolution stating they have no concerns with this development.

Construction still slated for November/December with the unit arriving in November for installation and hook up. Commissioning in November. **Please note PC Standpipe is now going to be located at the MD's Sand Shed Site off Pronghorn.**

- land purchase with BM Standpipe has been completed and the Development Permit and subdivision are in progress.

- survey for both locations will be completed and flagged next week, Sept 27 so we can begin site prep at both locations. Survey is completed for both sites.

Drilling for water lines will follow for the site to be ready in late October, early November. The company building the buildings for us has run into some supply issues but is confident we will have them in November at the latest.

A few additional reports are required for the site in town to satisfy their development permit. These are being worked on by both MPE and our Development Officer.

Loop Road construction and culverts are completed in BM. Water is being drilled currently as well as the Fortis install for electricity. Pad is to be poured late next week or early 3rd week of Nov.

Cowley interface upgrade to coincide with the installation of our two new units in October.

Recommendation:

That the Operations report for the period Oct 13, 2021 to Nov 9, 2021 is received as information.

Prepared by: Eric/Roland/Troy



Date: Nov. 03, 2021

Submitted to: Council

Date: Nov. 09, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3004	Division 4	WC Ranches	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3020	Division 1	St Henrys	-	Brush need cutting / Maintenance	Jonathan	-	June 3, 2021	talk to him, told him we would do it in the winter	-
3036	Division 1	NW15 T5 R30 W4	RR30-3	Culvert concerns	Jonathan	Completed	June 14, 2021	Culvert will need cleaning and rip rap, would be done later in the fall / Oct.	October 14, 2021
3068	Division 5	Maycroft Road	RR2-4 into their place	Has a "Dead End Sign" but would like a "No thru Road Sign" at the junction of the Maycroft Road	Eric	Completed	July 12, 2021	First call has been requested October 5, 2021, First call will have to be re-issued. Some flags have been removed.	
3072	Division 5	SW27 T7 R2 W5	#2322 Hwy 3	Lundbreck Falls RQ to <u>cut grass</u> on driveway	Crew	Completed	July 13, 2021	will be added to <u>mowing list</u>	October 12, 2021
3138	Division 1	SW4 T4 R29 W4	#29326 TWP4-6	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3161	Division 5	SW25 T9 R3 W5	#9417 RR3-0A	Beavers building dams (Todd Creek)S of Willow Valley Hall causing water backup problems	Eric/John	Completed	September 9, 2021	Few beaver dam was located on private property by our bridge inspector. No action required at this point.	October 11, 2021
3168	Division 1	SW15 T4 R30 W4	-	Re Mulching and Brushing	John	-	September 15, 2021	Has been added to the winter Mulching list	-
3171	Division 5	SW27 T7R2 W4	#2322 Hwy 3	Would like her driveway graded after the grass mowing see W/O #3072	Dave	Completed	September 20, 2021	-	October 12, 2021
3178	Division 2	SE25 T5 R30 W4	-	Requested Grader to level his field after fence has been removed.	Eric/John	Defered tp 2022	September 20, 2021	Jon to contact him and have a site visit. Jon to call him again when back from vacation to come up with a plan if work is required.	-
3188	Division 5	NW11 T7 R2 W5	#2120 TWP7-2	Needs to put in an access (Approach) & Culvert ? To the East of barn approach	Eric	Completed	October 4, 2021	Left a message October 5, 2021	-
3191	-	-	-	Need payment for unit purchased so he can send it out	Jonathan	Completed	October 6, 2021	-	October 7, 2021
3192	Division 1	SE17 T4 R28 W4	-	Venting re grass not being mowed	Eric	Completed	October 7, 2021	Eric called him	October 7, 2021
3193	Division 4	-	-	Broken gate and fence needs fixing before bad weather accident from the summer	Eric/Tony N	Completed	October 7, 2021	-	Ovtober 12, 2021
3194	Division 1	NW24 T3 R29 W4	#3330 RR29-1	Ref renting from Winklers (Work Order 33181) On Private road as requested Sept 27th by Jan Firth on behalf of Winkler	Tony N	Completed	October 7, 2021	Upset re operator blading the driveway	October 19, 2021
3195	Division 2	NW19 T5 R28 W4	-	New property for her (Moved from BC) wanting an approach	ERIC	Completed	October 7, 2021	Eric met with them	October 8, 2021
3196	Lundbreck	NE23 T7 R2 W5	South of Lundbreck	Called last May W/O #3018 reported it was completed June 22 Snow fence still needs attention	Tony N	Completed	October 7, 2021	snow fence has been cleaned up, few boards still need to be replace	October 28, 2021
3197	Division 5	NW13 T8 R3 W5	#8227 RR3-1	RQ to have driveway graded at our convenience	Dave	Completed	October 8, 2021	Told Dave Oct 15	October 20, 2021
3198	Division 5	SW28 T4 R29 W4	N of 505 on Marr Lake	Asking to have grass cut	Eric	Completed	October 12, 2021	-	October 15, 2021
3199	Division 4	-	-	Asking to have Cabin Creek Road bladed before weather turns	Shawn	Completed	October 12, 2021	Gate is locked and wont be completed. Un-serviced road	October 13, 2021
3200	Division 3	-	-	Wanting the Hagglund road maintained before winter sets in	Tony T	Completed	October 13, 2021	-	October 13, 2021
3201	Division 2	NW1 T6 R29 W4	-	Can the MD do anything about the terrible dust they are experiencing	Eric	Completed	October 13, 2021	Eric spoke with him	October 13, 2021
3202	Division 4	-	Scotton Pit	They re renting from Shirley Scotton Wanting to put cattle in field at Scotton pit Fence has been ripped out Will the MD help with the repairs	Eric	Completed	October 13, 2021	Eric called	October 13, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3203	Division 2	-	-	Has some dust control questions	Eric	-	October 13, 2021	called a few time, left message.	-
3204	Division 1	SE1 T4 R30 W4	-	Requested information about road side Mowong	Eric	Completed	October 15, 2021	Eric has been in touch and answered their question	October 19, 2021
3205	Division 5	TWP7-2	Villa Vega Acres	Mowing crew missed the lower part going north	Eric	Completed	October 18, 2021	Dave will do it	-
3206	Division 3	NW12 T6 R1 W5	#6215	RQ grader from cattle guard to bottom of the hill	Tony T	Coimpleted	October 18, 2021	She called to say thanks for the good job	October 18, 2021
3207	Division 4	NE36 T8 R30 W4	#30016	requested his driveway to be graded	Shawn	Co,pleted	October 18, 2021	-	October 18, 2021
3208	Division 1	SE26 T4 R1 W5 SE28 T4 R30 W4	#4408 RR30-3	GRASS MOWING has not been done and RQ RR30-3 be graded	Brian	Completed	October 18, 2021	-	October 22, 2021
3209	Division 4	NE3 T7 R29 W4	#7102 RR29-2	RQ RR29-2 to be graded	Tony T	Completed	October 18, 2021	-	October 19, 2021
3210	Division 3	SE30 T5 R2 W5	#5417 RR2-5	Wants to talk with Eric	Eric	Completed	October 19, 2021	Talk to Guido and his wife and give them information about their cold mix piece.	
3211	Division 3	SW2 T6 R30 W4	RR30-2	Road south of Post Office (Tremblay) needs blading	Kent	Completed	October 19, 2021	-	October 20, 2021
3212	-	-	-	Thank you to grader operator south of town	-	Completed	October 20, 2021	-	October 20, 2021
3213	Division 2	NW27 T5 R28 W4	-	Rock etc being dumped in ditch and MD road	Eric	Completed	October 21, 2021	Sproule to do the clean up from their job	October 27, 2021
3214	Division 3	NE9 T5 R2 W5	-	Would like RR2-2A graded (No other details)	Tony T	-	October 21, 2021	Grader 072 was on this road October 28 2021	October 28, 2021
3215	Division 3	NW21 T6 R2 W5	#2317 RR6-4	Requested to have road allowance graded	Tony T	Completed	October 27, 2021	-	October 29, 2021
3216	Division 3	SE16 T6 R30 W4	#6207 RR30-3	Requested to have driveway graded (Off Christie Mines Rd)	Shawn	-	October 27, 2021	-	-
3217	Division 5	SW14 T9 R2 W5	-	Requested to have private driveway graded	Dave	-	October 27, 2021	-	-
3218	Division 4	NE30 T7 R29 W4	#7432 RR29-5A	Re snow fence Wondering what the extra cost would be to build a double fence	Tony N	Completed	October 28, 2021	Tony N to talk with Lucas. Double fence wont be required as per the operator in the area	November 3, 2021
3219	Division 5	SE36 T7 R3 W5	33015 TWP7-5	Said plow didn't doTWP 7-5	Dave	Completed	November 1, 2021	Plow does not go on gravel	November 1, 2021
3220	Division 3	-	-	Twp 6-5 Needs a grader	Glen	-	November 1, 2021	-	-
3221	Division 4	-	-	Rd north past M&H Feedlot im bad shape /re culvert promised	Eric/John	-	November 2, 2021	-	-
3222	Division 3	NE17 T6 R30 W4	330332 TWP6-2A	North off Christie Mines into location is MD road & worried it wont get plowed, Curious why her road is not on the area map.	Eric	Completed	November 2, 2021	Eric Talk to her and clarified her concerns Nov 03, 2021	November 3, 2021
3223	Division 3	Gladstone	-	Concern from one resident about gravel road not being plowed in Gladstone area.	Eric	Completed	November 1, 2021	Had a conversation with counsellor cox about the damage that occur while plowing wet snow. Told him to get the rate payer to call me to have more detail and oepreator was also dispatched to assess and address the situation if required.	November 1, 2021
		Indicates Completed							

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
		Indicates Defered to Spring							

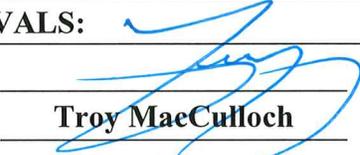
AES, November, 2021

- November 1 – 15, rental equipment busy
- November 1, airport (heavy snow from October 29, 30), shop, safety
- November 2, ALUS Meeting, Dams, rental equipment, reporting
- November 3, PW Safety Meeting, ASB Meeting, parts & equipment orders for 2022
- November 4, Invoicing, deadstock bins record sheets, rental equipment
- November 5, MRF, mapping, Raven injection system training
- November 8 – 19, Build/improve Excel database(s) for 2022 spray season
- November 8, soil erosion inspections , work done on 507 deadstock bin gravel,
- November 9, Records & Billing (Province, Gravel Pits etc.)
- November 10, Safety forms & records, Joint Health & Safety, shop and shed winterization
- November 11, STAT (Remembrance Day)
- November 12, 15, Vacation days taken
- November 16, AAAF meeting, general office duties, rental equipment maintenance
- November 17, SWIM meeting, soil moisture/erosion inspections (weather related)
- November 18, deadstock reporting for year, airport lights, update gravel pit information sheet, shop work
- November 19, ASB Agenda items, 2022 herbicide rates/use chart, SDS's for new herbicide
- November 22 – 25, Review Crew Seasonal Safety Program (Morning Meetings, SWP, Hazard Assessment, Emergency Response)
- November 26, vacation day taken
- November 29, vacation day taken
- November 30, Seed Cleaning Plant, Inventory and purchasing

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Recommendation to Council

TITLE: DEVELOPMENT PERMIT NO. 2021-68 Applicant: Albion Ridge Farms Ltd (John Dykstra) Location SE 12-7-3 W5M (Hiawatha Campground) Division: 5 Size of Parcel: 64 ha (160 acres) Zoning: Direct Control - DC Development: Replace Existing Manufactured Home with Newer Model			
PREPARED BY: Roland Milligan	DATE: November 2, 2021		
DEPARTMENT: Planning and Development			
Signature: _____	ATTACHMENTS: 1. Development Permit Application No. 2021-68 2. Site Plan		
APPROVALS:			
 _____ Roland Milligan	2021/11/02 _____ Date	 _____ Troy MacCulloch	2 Nov, 2021 _____ Date
Department Director	Date	CAO	Date

RECOMMENDATION:

That Development Permit No. 2021-68, for the replacement of an existing manufactured home with a newer manufactured home, be approved, subject to the following Condition(s):

Condition(s):

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.
2. That the home be finished from the floor level to the ground within 90 days of placement. All finish material shall either be factory fabricated or of equivalent quality, so that the design and construction complements the dwelling to the satisfaction of the development authority.
3. That the home be placed on a permanent foundation (e.g. grade beam), or a basement which satisfies the requirements of the Alberta Safety Code.

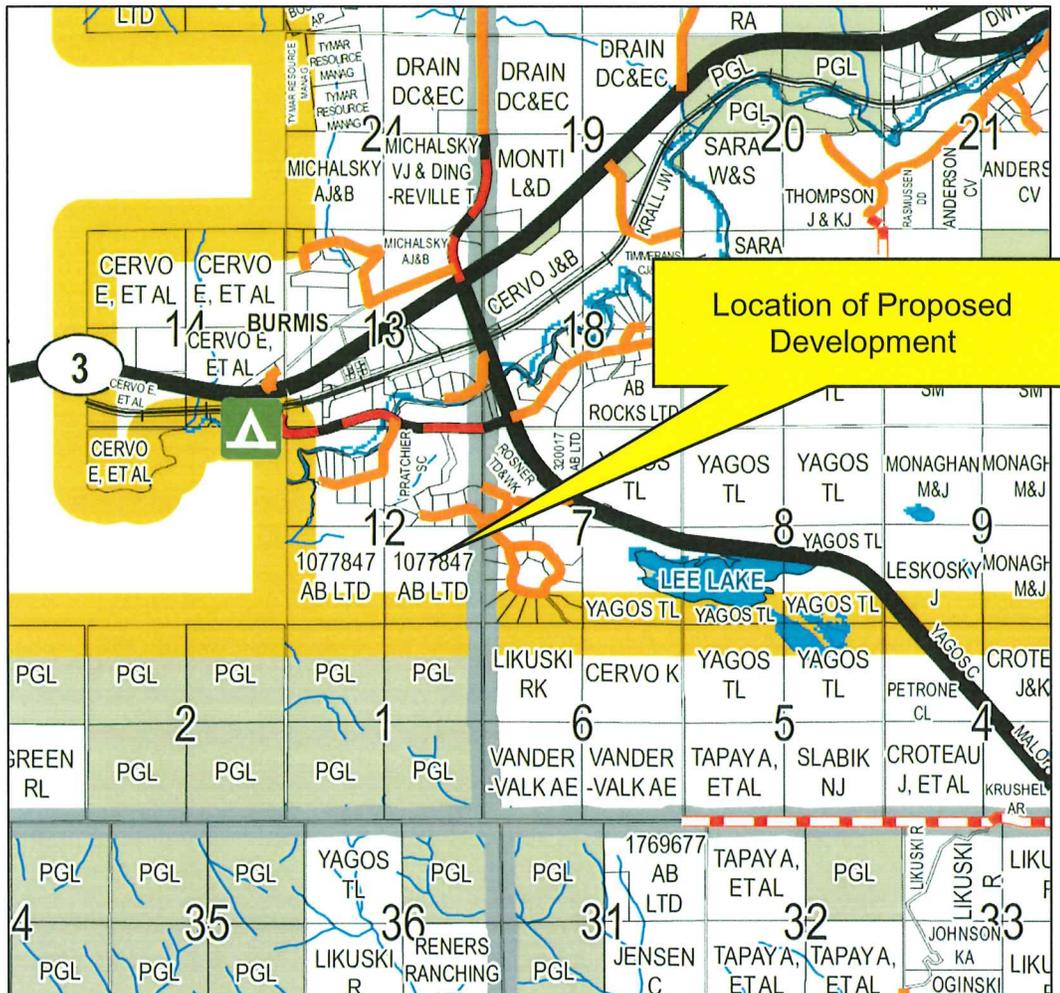
BACKGROUND:

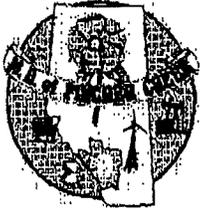
- On October 18, 2021 the MD received Development Permit Application No. 2021-68, for the replacement of an existing singlewide manufactured home with a newer singlewide manufactured (2014, 20ft x 76ft) home within the SE 12-7-3 W5M.
- This application is being placed in front of Council because:
 - Within the Direct Control – DC Land Use District, Council is the development authority for all proposed uses.
- The proposed location of the home meets the setback requirements of the land use district.

Recommendation to Council

- Pursuant to Section 18.13(b) of the Land Use Bylaw, the application was forwarded to the adjacent landowners for comment, no responses were received at the time of preparing this report.

Location of Proposed Development





Allen Rolande.

Attachment No. 1
Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, AB T0K 1W0
Phone: 403.627.3130 • Fax: 403.627.5070

DEVELOPMENT PERMIT APPLICATION

All grey areas will be completed by the Planning Authority



IMPORTANT: This information may also be shared with appropriate government / other agencies and may also be kept on file by those agencies. This information may also be used by and for any or all municipal programs and services. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact the Municipal District of Pincher Creek No. 9

SECTION 1: GENERAL INFORMATION

Applicant: Albion Ridge Farms LTD re - John Dykstra
Address: Box Picture Butte Alberta T0K 1W0
Telephone: _____ Email: 1
Owner of Land (if different from above): 1077841 Alberta LTD
Address: _____ Telephone: _____
Interest of Applicant (if not the owner): share holder in above Company

SECTION 2: PROPOSED DEVELOPMENT

I/We hereby make application for a Development Permit under the provisions of Land Use Bylaw No. in accordance with the plans and supporting information submitted herewith and which forms part of this application.

A brief description of the proposed development is as follows:

to ~~ren~~ replace existing mobile home with newer replacement. (2014, 76x20)
7116 RGE RD 3-0 LINE 0019474501

Legal Description: Lot(s) _____
Block _____
Plan _____
Quarter Section SF 12-7-3 W5M

Estimated Commencement Date: Nov 15 - 2021
Estimated Completion Date: Nov 30 - 2021

SECTION 3: SITE REQUIREMENTS

Is the proposed development site within 100 metres of a swamp, gully, ravine, coulee, natural drainage course or floodplain?

Yes No

Is the proposed development below a licenced dam?

Yes No

Is the proposed development site situated on a slope?

Yes No

If yes, approximately how many degrees of slope? _____ degrees

Has the applicant or a previous registered owner undertaken a slope stability study or geotechnical evaluation of the proposed development site?

Yes No Don't know Not required

Could the proposed development be impacted by a geographic feature or a waterbody?

Yes No Don't think so

<u>PRINCIPAL BUILDING</u>	Proposed		
(1) Area of Site	SE 12-7-3WSM	6.4ha	
(2) Area of Building	1500 sq.ft.	0.2	
(3) %Site Coverage by Building (within Hamets)	N/A		
(4) Front Yard Setback Direction Facing: EAST	7.0m	3.0m	YES
(5) Rear Yard Setback Direction Facing: WEST	8.5m	7.5m	YES
(6) Side Yard Setback: Direction Facing: NORTH	2.50m	7.5m	YES
(7) Side Yard Setback: Direction Facing: SOUTH	5.30m	7.5m	YES
(8) Height of Building	16-17 feet	NA	YES
(9) Number of Off Street Parking Spaces	N/A		

Other Supporting Material Attached (e.g. site plan, architectural drawing)

see site plan.

ACCESSORY BUILDING	Proposed		
(1) Area of Site	SE 12-7-3-WSM		
(2) Area of Building <u>deck</u>	10'x30'		
(3) % Site Coverage by Building (within Hamlets)	N/A		
(4) Front Yard Setback Direction Facing:	60'		
(5) Rear Yard Setback Direction Facing:	N/A		
(6) Side Yard Setback: Direction Facing:	N/A		
(7) Side Yard Setback: Direction Facing:	N/A		
(8) Height of Building	4'		
(9) Number of Off Street Parking Spaces	N/A.		

Other Supporting Material Attached (e.g. site plan, architectural drawing)

see site plan - approx.

SECTION 4: DEMOLITION

Type of building being demolished: N/A
 Area of size: N/A
 Type of demolition planned: _____

SECTION 5: SIGNATURES (both signatures required)

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to this application for a Development Permit.

I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

DATE: Oct 15 2021

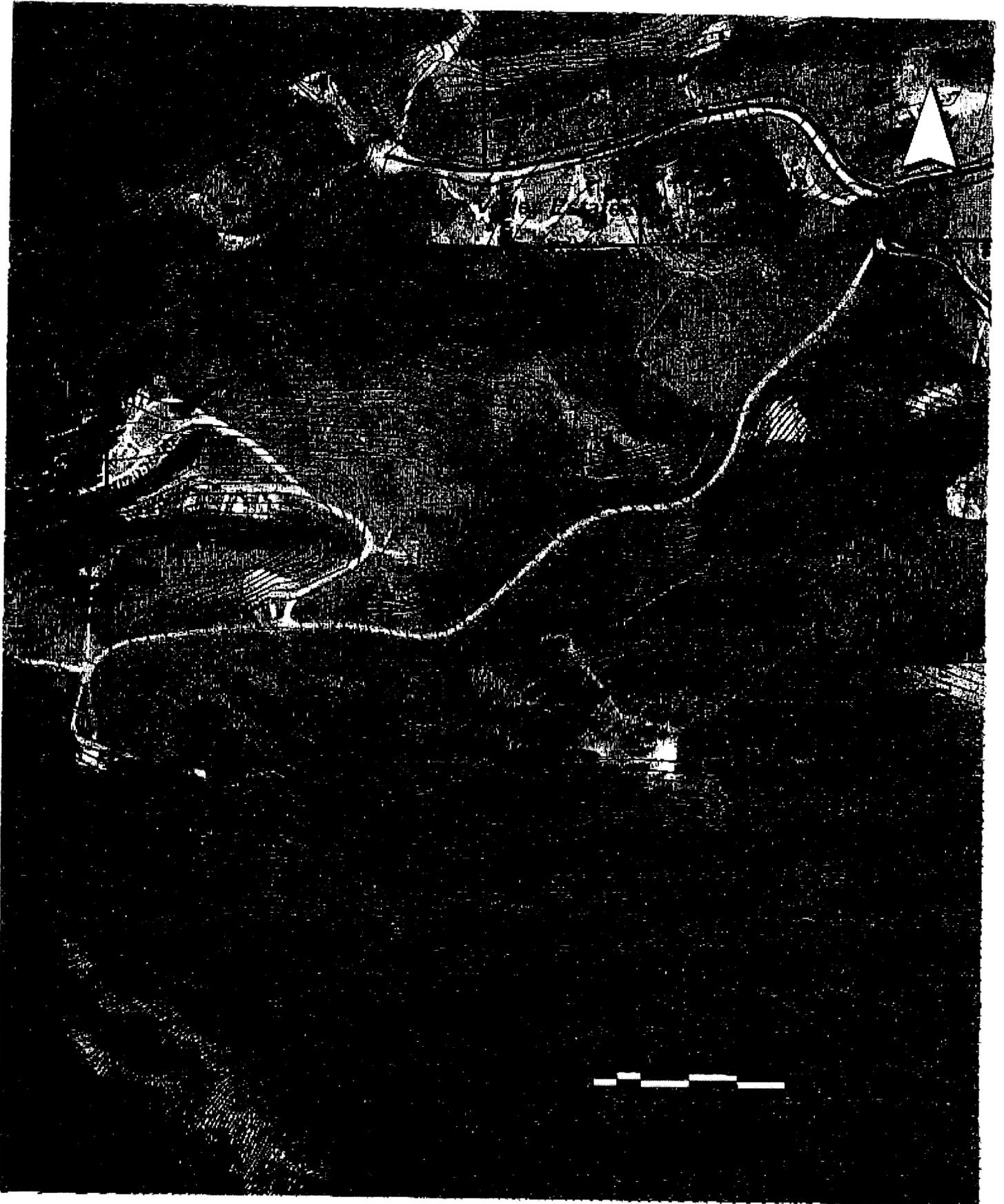
Albion Ridge Farms LTD
 Applicant

John Dykstra
 Registered Owner

Information on this application form will become part of a file which may be considered at a public meeting.

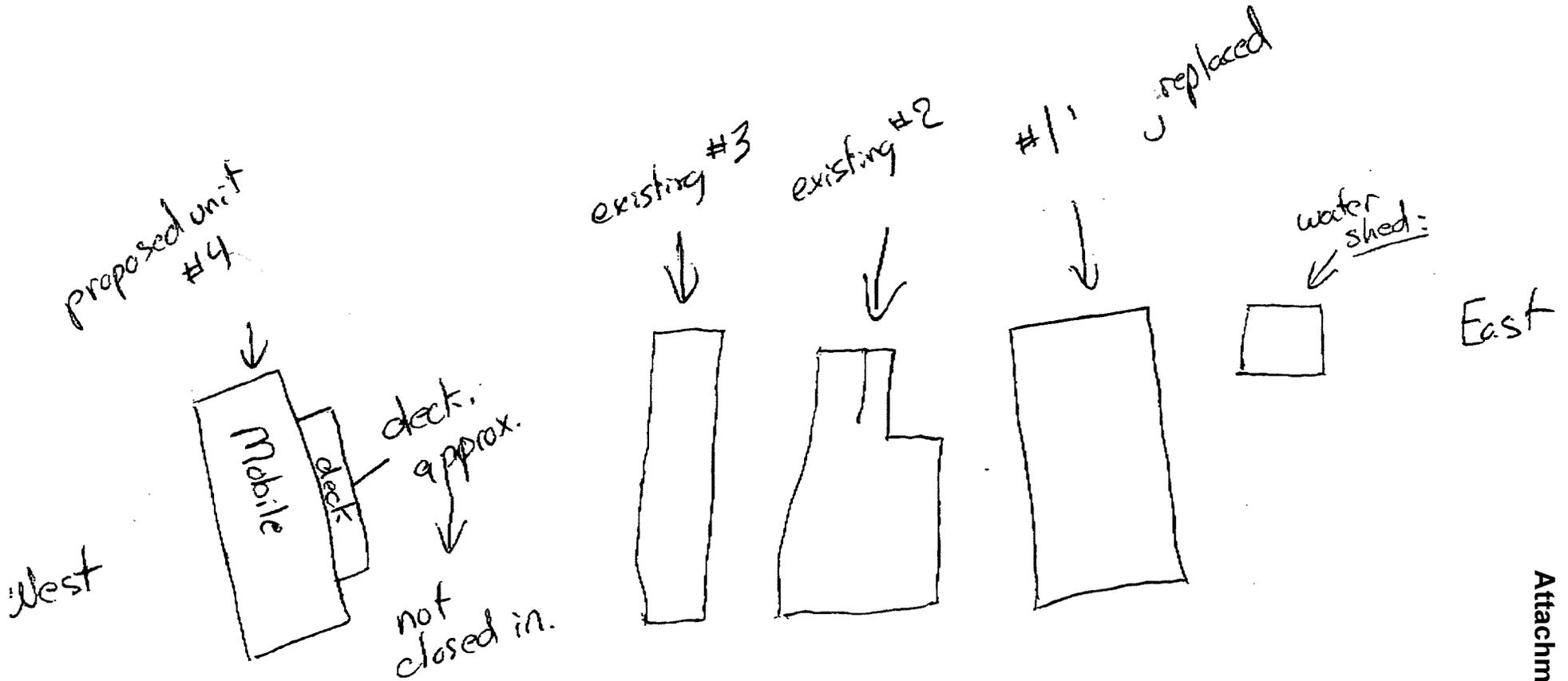
unit to be replaced.

Attachment No. 1

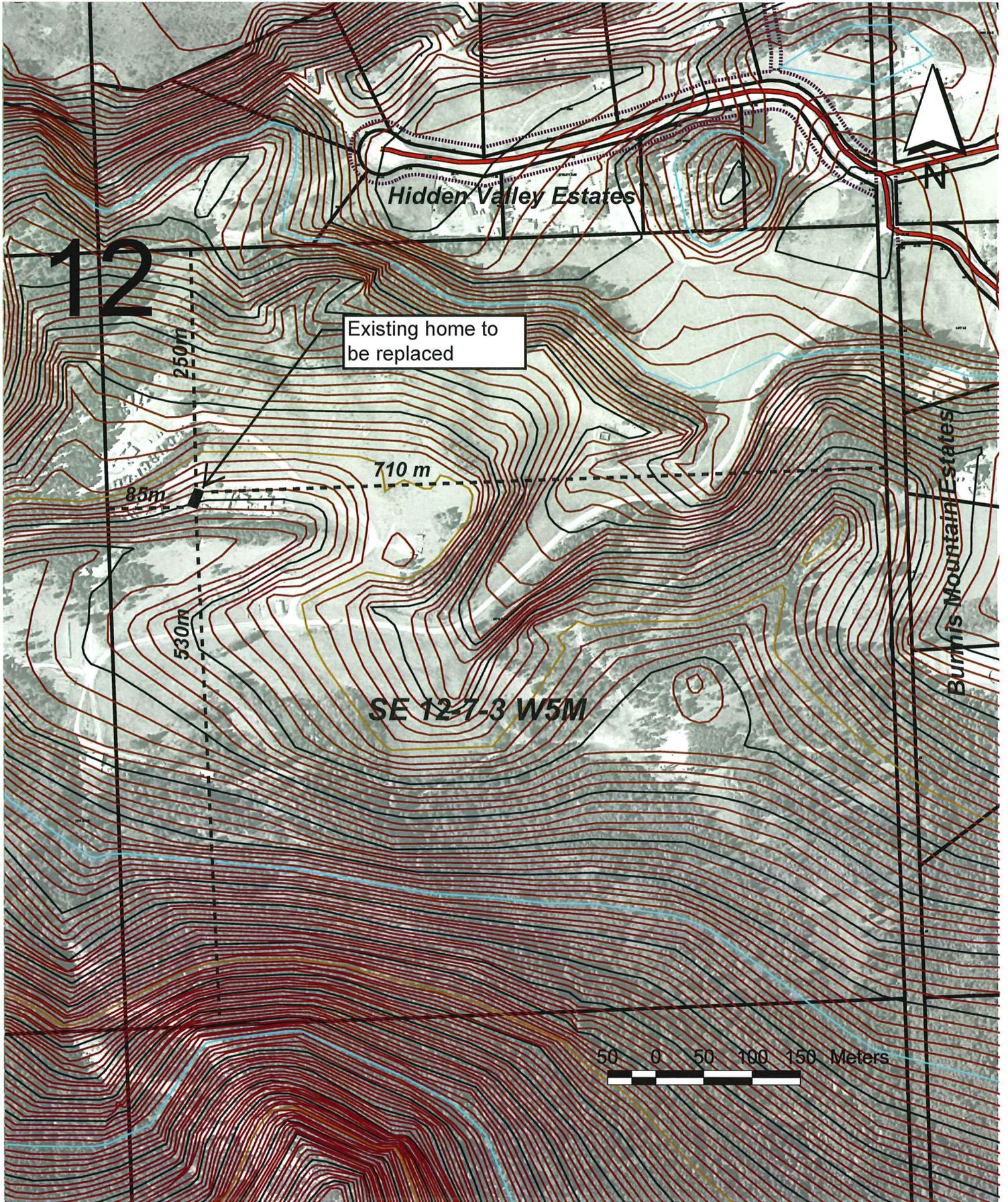


Site plan
SE 12-7-3 W5M

North



South



CHIEF ADMINISTRATIVE OFFICER'S REPORT

Oct 12 – Nov 9, 2021

Discussion

- Oct 13 Post Council and SMT (senior mgmt. team) Meeting
JHSC (Joint Health & Safety Meeting)
- Oct 14 Water Utility Meeting and Agreements with Water Operator
Safety Audit – Positional Review
Patton Park AGM
- Oct 15 Seasonal Water Agreement
Strategic Planning Training Seminar
- Oct 18 SMT (senior mgmt. team) Meeting
BM Crossing Agreement Finalization
Municipal Election Day
- Oct 19 NG 911 Meeting – Telus and LGA
RCMP Meeting with Sgt Hodge
- Oct 20 Covid-19 Update for Municipalities with MA (Chief Medical Officer)
Water Hookup meeting with Resident
- Oct 21 Onboarding Session I with new Council
AB Covid APP Reader Training Session
CAO&Council Relationships Training – CAMA (Cdn Assoc of Mun. Admin's)
- Oct 22 Bridge work with Contractor Reedyk
BM Project Walkthrough with MPE
Meeting with Roseke Engineering regarding Screwdriver Creek Project
- Oct 25 Pre Audit Meeting with Safety Officer
- Oct 26 Committee and Council Meetings and Organizational Meeting
- Oct 27 Post Council and SMT (senior mgmt. team) Meeting
Covid-19 Update for Municipalities with MA (Chief Medical Officer)
BF 74119 Final Inspection with PW Superintendent and Contractor Reedyk
Onboarding Meeting for new Commissioners with Director of Finance
- Oct 28 Zone 1 meeting for LGAA (Local Government Administration Assoc)
AEP - Transforming Alberta's Public Lands – Public Lands Act and Land Use
AB Ag and Forestry - Sediment Risk and Road Design
- Oct 29 Follow-up meeting with Roseke Engineering regarding Screwdriver Creek Project
COR Audit Close out Meeting with Senior Mgmt
- Nov 01 Safety Close out with Safety Officer
Follow-up meeting with Roseke Engineering regarding Screwdriver Creek Project
- Nov 02 ESO 12 Development with Banner Engineering
Patton Park Improvement Proposal review
Planning Meeting with ORRSC
Subdivision and Mun. Planning Commission
- Nov 03 BM Construction Meeting on Site with MPE and BYZ
BM Standpipe site tour
Covid-19 Update for Municipalities with MA (Chief Medical Officer)
ASB (Agriculture Service Board) Meeting
Follow-up meeting with Roseke Engineering regarding Screwdriver Creek Project
- Nov 04 PCREMO (PC Regional Emergency Management Organization) Agency Meeting
PW Yards and Building Safety Inspection
Council Package Prep with EA McClelland
- Nov 05 Meeting with Airport Consultant to prep for Meeting and his Presentation
- Nov 08 Water Plant Operations Meeting with Operator and PW Super.

Nov 09 Staff Meeting with 6 month Employee.
"What we heard on the door step" Meeting followed by Council Meeting

- Numerous other meetings throughout this period to address any issues or tasks from the Oct 12th meeting.

Upcoming Meetings

- Nov 10 – JHSC Meeting
- Another 6 mo. Employee Check-in meeting
- Nov 11 – Remembrance Day Observance
- Nov 16 – Committee Meeting
- Nov 22 – Council Meeting
- Nov 23 – 26 – RMA Convention in Edmonton with Council and SMT

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Oct 13, 2021 – Nov 09, 2021.

Prepared by: Troy MacCulloch, CAO  Date: Nov 04, 2021

Respectfully presented to: Council Date: Nov 09, 2021

Letters from last Council:

1. Letters to all organizations regarding Council appointments
2. Joint Funding Letters

Advertising/social:

1. Landfill truck broken down – BM residents advised garbage pick up was delayed
2. Misuse of in Town bins – added page to website regarding eco site development
3. Fortis power outage notification
4. Change in times/dates for Committee and Council meetings
5. Declaration of Reeve/Deputy Reeve for 2021/2022

Other Admin action items

1. Election Prep and Post Election Wrap Up with RO and DRO.
2. On-boarding for new Council
3. Booked a house in KB for the Halloween Village and handed out Treats on Oct 30th.
4. Booked mandatory training sessions for new Councillors

Recommendation to Council

H4b

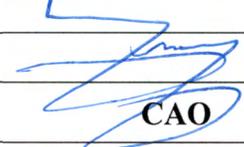
TITLE: RESCHDULING OF COUNCIL MEETING	
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PREPARED BY: JESSICA MCCLELLAND	DATE: November 3, 2021
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DEPARTMENT: ADMINISTRATION

		ATTACHMENTS: None
Department Supervisor	Date	

APPROVALS:

			
Department Director	Date	CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Meeting of November 23, 2021 be moved to November 22, 2021 to allow for Council and Senior Administration to attend the Rural Municipalities of Alberta Conference.

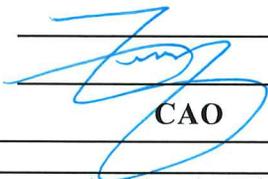
BACKGROUND:

Council and Senior Administration is scheduled to attend the RMA Convention in Edmonton on November 23 through 26, the regular Council meeting is on November 23, 2021.

FINANCIAL IMPLICATIONS:

None at this time.

Administration Guidance Request

TITLE: I-Hunter (Inside Outside Studios) - permission requested to use the MD's 2020 ownership map.			
PREPARED BY: Jason Wagenaar		DATE: 2021-10-26	
DEPARTMENT: IT/GIS			
Department Supervisor: Troy M.		ATTACHMENTS: None	
Date: 2021-10-26		APPROVALS:	
_____ Department Director	_____ Date	 _____ CAO	_____ Date

REQUEST: That Council determine if they want to proceed with a data sharing agreement with I-Hunter (Inside Outside Studios) to allow the MD's 2020 ownership map to be used for the I-Hunter application. The data sharing agreement will need to be renewed annually on the date the agreement was signed/dated. Use either cost recovery option noted below under the Financial Implications section.

BACKGROUND: I-Hunter is typically used by hunters and contains a variety of MD and County georeferenced ownership maps that can be displayed on user's smart devices. I-Hunter has made this request in the past, but was turned down by Council citing privacy concerns around a third-party organization (I-Hunter) publishing owner names in public online forum. The MD's ownership maps are currently available publicly, but by sale only. MD ownership maps are produced once every 3-5 years.

FINANCIAL IMPLICATIONS: loss of revenue generated by ownership map sales to hunters (\$10/map).
Cost Recovery Option 1: I-Hunter charges customers an agreed upon price (\$15-\$30), and split the net revenue 50/50 between I-Hunter and the MD.
Cost Recovery Option 2: I-Hunter pays the MD a lump sum of \$3,700 for each released version of the ownership map. About 70% of the ownership maps sold by the MD are for hunters which corresponds to the above noted value.

Recommendation to Council

H4d

TITLE: CORPORATE POLICY C-SAFE-001 WORKPLACE VIOLENCE AND HARASSMENT	
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PREPARED BY: JESSICA MCCLELLAND	DATE: November 3, 2021
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DEPARTMENT: ADMINISTRATION

		ATTACHMENTS: Draft C-Safe-001 Workplace Violence and Harassment
Department Supervisor	Date	

APPROVALS:

_____	_____		<i>04 Nov. 2021</i>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve policy C-Safe-001 Workplace Violence and Harassment.

BACKGROUND:

Administration has been directed to continue the process of updating the Corporate Policy Manual.

FINANCIAL IMPLICATIONS:

None at this time.



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-SAFETY-001

TITLE: VIOLENCE AND HARASSMENT PREVENTION POLICY

Approved by Council
Reviewed by Council

Date: January 8, 2019
Date: November 9, 2021

Related Provincial Legislation:

*Occupational Health and Safety;
Act, Regulations and Code*

PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the “MD”) is committed to providing a work environment in which all employees are treated with respect and dignity. Violence and Harassment will not be tolerated from any person at or outside of the work site including all employees, contractors, visitors, volunteers, members of the public, and committees of Council of the MD.

POLICY STATEMENT

The MD, as the employer, is committed to eliminating or, if that is not reasonably practicable, controlling the hazards of violence and harassment. Everyone is obligated to uphold this policy and to work together to prevent workplace harassment.

Workplace violence, whether at a worksite or work-related, means the threatened, attempted or actual conduct of a person that causes or is likely to cause physical or psychological injury or harm, and includes domestic or sexual violence.

Workplace harassment means any single incident or repeated incidents of objectionable or unwelcome conduct, comment, bullying or action by a person that the person knows, or ought reasonably to know, will or would cause offence or humiliation to a worker, or adversely affects the worker’s health and safety. It includes conduct, comment, bullying or action because of race, religious beliefs, colour, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status, gender, gender identity, gender expression and sexual orientation, and a sexual solicitation or advance.

Reasonable action taken by the MD or supervisor relating to the management and direction of workers or a work site is not workplace harassment.

In support of this policy, we have put in place workplace violence and harassment prevention procedures. These include measures and procedures to protect workers from the hazard of violence and harassment and a process for workers to report incidents, or raise concerns.



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-SAFETY-001

TITLE: VIOLENCE AND HARASSMENT PREVENTION POLICY

Approved by Council
Reviewed by Council

Date: January 8, 2019
Date: November 9, 2021

The MD will ensure this policy and the supporting procedures are implemented and maintained. All managers, supervisors, and workers will receive relevant information and instruction on the contents of the policy and procedures.

Managers and supervisors will adhere to this policy and the supporting procedures. Managers and supervisors are responsible for ensuring that measures and procedures are followed by workers and that workers have the information they need to protect themselves. Every worker must work in compliance with this policy and the supporting procedures. All workers are required to raise any concerns about violence or harassment and to report any incidents to the appropriate person.

The MD will investigate and take appropriate corrective actions to address all incidents and complaints of workplace violence and harassment in a fair, respectful and timely manner.

The MD pledges to respect the privacy of all concerned as much as possible. The MD will not disclose the circumstances related to an incident of harassment or the names of the parties involved (including the complainant, the person alleged to have committed the harassment, and any witnesses) except where necessary to investigate the incident, to take corrective action, to inform the parties involved in the incident of the results of the investigation and corrective action taken, where necessary to inform workers of a specific or general threat of violence or potential violence or as required by law.

No workers can be penalized, reprimanded or in any way criticized when acting in good faith while following this policy and the supporting procedures for addressing situations involving violence and harassment. This violence and harassment prevention policy does not discourage a worker from exercising the worker's right under any other law, including the *Alberta Human Rights Act*.

Richard D. Lemire
Reeve

Troy MacCulloch
Chief Administrative Officer

Recommendation to Council (Council Meeting – Open Session) H4e

TITLE: BEAVERMINES WATER SERVICING AND WASTE WATER COLLECTION, BEAVERMINES WASTE WATER TREATMENT SYSTEM AND LIFT STATION AND FORCE MAIN BUDGET UPDATE			
PREPARED BY: Troy		DATE: November 4, 2021	
DEPARTMENT: Capital Projects			
ATTACHMENTS:		1. Revised Forecast Table and Actuals	
Department Supervisor	Date		
APPROVALS:			
	Nov 09, 2021	 Troy MacCulloch	04, Nov. 2021
Department Director	Date	CAO	Date

Recommendation for COUNCIL:
 That council approve the revised forecast for the Beaver Mines projects for a total of 12.892 Million dollars.

BACKGROUND:
 The total current cost of the Beaver Mines Water Servicing and Waste Water Collection, Beaver Mines Waste Water Treatment System, and Lift Station and Force Main were estimated to be \$13,641,196 including contingency and engineering fees. The estimation of costs is preliminary as the consultants are working on the design stages of the project. The following is an updated cost summary for each project.

Beaver Mines Water Servicing and Waste Water Collection

1. The original 2014 study provided by MPE Engineering had an initial preliminary estimated cost of \$5,380,000, including contingency and engineering fees. Please see the Capital project list and summary sheet by MPE Engineering.
2. The revised estimated cost as of July 2021, was to be \$6,648,000, including contingency, utility relocates, land acquisitions and engineering fees. The scope of the project has changed significantly from the original 2014 study resulting in increased project costs. The items that contribute to the increased cost of the current design include:
 - (a) 2017 - Increased fire protection with additional 150mm and 200mm diameter water mains, valves and hydrants throughout the Hamlet (4000L/min). As a result, the increase of the scope of work was \$600,000;
 - (b) 2017 – Decision was made that the design should be a gravity collection system, and it could service all residences resulting in pumps not being needed. The increase in cost for this work to be done was \$590,000;
 - (c) 2018 - Removal and replacement of all culverts were added to the scope of the project. The estimated additional cost is \$200,000.

Revised Forecast

	Lift Station and Forced Main	Waste Water Treatment Facility*	Distribution and Collection	Total	Notes
Estimated Project Total (2020)	2,870,000	3,280,000	6,958,000	13,108,000	
Change Order June 2020	-	-	(706,400)	(706,400)	A
Change Order July 2021	(235,000)	212,594	388,400	365,994	B
Change Order Nov 2021		35,000		35,000	C
Change Order Legal (incurred)	2,000	80,000	8,000	90,000	D
Total Revised Forecast	2,637,000	3,607,594	6,648,000	12,892,594	
Funding Sources					
Small Community Fund (SCF)	1,183,088	577,191	4,239,722	6,000,000	
Stimulus (AMWWP)	1,353,912	2,345,024		3,698,936	
MSI	100,000	655,245	2,223,721	2,978,966	Max MSI is 3M resolution 20/287
Water For Life (W4L)	-	-	-	-	
MD Funded (Reserves)	-	30,135	184,557	214,692	
Total Funding	2,637,000	3,607,594	6,648,000	12,892,594	

Summary To Date

	Lift Station and Forced Main	Waste Water Treatment Facility	Distribution and Collection	Total	Notes
Capital Cost Incurred to Date	287,602	876,738	950,477	2,114,817	
Funding By					
Small Community Fund (SCF)	188,751	403,684	552,514	1,144,949	
Stimulus (AMWWP)	97,728	401,588	-	499,316	
MSI	1,122	41,332	213,406	255,861	
Water For Life (W4L)	-	-	-	-	
Reserves	-	30,135	184,557	214,692	
Total Funding	287,602	876,738	950,477	2,114,817	

Notes:

- A** Change order presented to Council on June 23, 2020 - Connection required as part of Castle along the east side of Beaver Mines to connect to the distribution system.
- B** Change order presented to Council on July 13, 2021:
BMLF - Build is expected to be less as a result of a redesign, offset slightly by increased engineering/design fees
BMWW - Regulatory Costs of \$50k and \$162k related to Commodity Pricing and 2% extra construction contingency for multiple yrs. of construction - expected to impact mobilization costs.
BMDC - Cost to pipe increase, utility relocate for ATCO between 5th and 8th street, increased engineering due to extended construction and protracted AEP approval. Change to service delivery to include 3 additional lots.
- C** Change order presented to Council on November 9, 2021:
BMWW - additional engineering and consulting services regarding from Banner regarding the appeal process.
- D** Legal costs are out of scope and have not been factored in to the project total. The above is what the MD has incurred to date.



October 26, 2021

Reeve and Council
Municipal District of Pincher Creek
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve and Council,

Waterton Biosphere Reserve's Carnivores and Communities Program (CACP) brings together landowners, land managers, and other local partners to promote human coexistence with large carnivores in southwestern Alberta. The CACP supports community-based efforts targeting attractant management including electric fencing projects, grain bin replacements and retrofits, and removal of dead livestock from the landscape. Communication and outreach activities raise awareness and encourage residents to engage in projects and best practices to reduce conflict and improve safety.

The MD of Pincher Creek is an important partner in the CACP, providing support in particular to implementation of the deadstock pickup program. Over the past decade we have valued the participation of members of the MD of Pincher Creek council, agricultural service board, and staff sitting as members of our Carnivore Working Group.

The Carnivore Working Group (CWG) is a committee that operates on a consensus basis to provide direction to the CACP. The CWG includes local livestock producers from the municipalities of Pincher Creek, Cardston, Ranchland, and Willow Creek, as well as representatives from the associated municipal governments, Alberta Environment and Parks, Fish and Wildlife Officers and the Nature Conservancy of Canada.

We would be pleased to have continued representation from the municipality on the Carnivore Working Group.

Sincerely,

Nora Manners
Executive Director
Waterton Biosphere Reserve Association

From:
To: [MDInfo](#)
Cc: Dust Control McRae Pit.
Subject: October 15, 2021 12:09:25 PM
Date:

Hello,

I would like to have an action item to the next council meeting regarding the in consistent activity regarding dust control on the road to the McRae pit. The dust control that was applied early this summer has worn off and with the continual activity of trucks hauling out of the pit over the last week has once again caused excessive amounts of dust being blown into livestock pasture areas. This issue is brought up at least several times a year with the MD and I find it frustrating that we have to constantly remind the MD about the issue.

Regards

Travis McRae
Chester McRae



Highway 3 Twinning Development Association

October 19, 2021

To: Adjacent Member Municipalities

RE: Budget Consideration for 2022 Membership Fee, Promote H3TDA, and Inclusion in ICF

With the financial support of our municipal members, in 2021 Highway 3 Twinning Development Association has continued its advocacy to the Government of Alberta, which has resulted in the Government funding of the Piikani Nation Functional Planning Study and collaboration with the Town of Fort Macleod to negotiate the completion of Stage 1A. In addition to these big wins, ticking off two more of H3TDA priorities, the Association completed a new Strategic Plan which included 950 citizen/community survey respondents along with 142 requests to connect directly with H3TDA. With another reduction in face-to-face promotion, our marketing budget funds were directed to a Billboard in the West proudly asking Hwy 3 travellers to visit our website, sign the Petition, or become a member. Representatives of our Board did not have to ask to meet our new Minister of Transportation; we were invited – not once, but twice! The Association would like to continue the momentum and, as such, has approved the 2022 budget inclusive of membership contributions from our Adjacent Municipalities.

In light of recent challenges resulting from the COVID-19 pandemic, H3TDA has realized yet another year of savings due to a small number of unspent budgeted funds. H3TDA would like to recognize the fiscal desire to reduce the burden to our municipal members by passing on those savings through yet another temporary reduction in the 2022 municipal membership fees. Membership fees in 2023 are anticipated to be restored to \$.50 per capita, in hopes in-person attendance at conventions is 'back to normal'.

The Board of Highway 3 Twinning Development Association asks our members to continue to show support toward our mutual goals and include the 2022 membership fee in your 2022 Budget.

The 2022 Membership Fee for the MD of Pincher Creek is: **\$1,037.75**
(*Based on 2018 Population 2965 X .35)

Invoices will be issued January 1, 2022. If further information is required, we are happy to address any questions by phone, email, or a scheduled presentation to Administration, Board or Council.

Additionally, we ask that your advocacy for Twinning of Highway 3 is considered through;

- inclusion in your municipalities Intermunicipal Collaboration Frameworks (ICF), and
- adding the H3TDA link www.twin3.ca to your communities website.

As a reminder, all Municipal members are asked to delegate a representative as the contact with our Association.

Sincerely,

Bill Chapman, President

Highway 3 Twinning Development Association

403-929-3593 * Admin@twin3.ca

FOLLOW US! www.facebook.com/twin3.ca/

We speak louder with one voice!



Livingstone School RECEIVED

P.O. Box 98
215 - Robinson Ave.
Lundbreck Alberta
T0L 1H0

OCT 20 2021

M.D of Pincher Creek

Phone: (403) 628-3897
Fax: (403) 628-2559
www.livingstoneschool.ca
Email: cliftonj@lrsd.ab.ca

Thank you the Municipality of Pincher Creek:

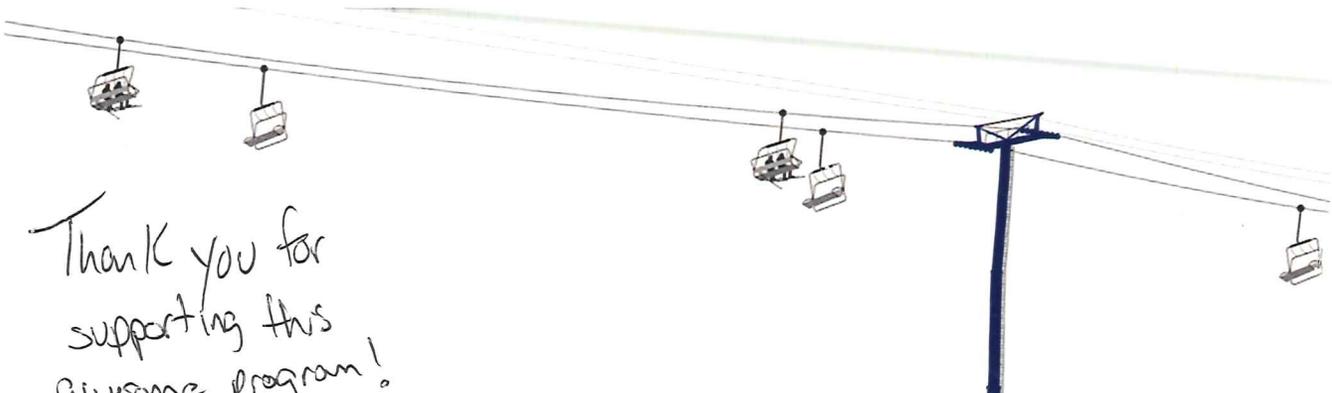
The LSA has had a tremendously successful 2020-2021 ski season and school year. Thanks to generous support from Pincher Creek joint funding, private companies and individuals throughout the community, we were able to provide opportunities for students to be active and engaged in ways that would otherwise not be possible. Due to the great success we had this year, our program is expanding once again with even more students registered for the upcoming 2021-2022 school year. Students from Spain, and Germany have joined the program and will bring culture and vitality to the community and our school. We have seen the level of engagement and community involvement of our students increase and your contribution helped make this possible.

On behalf of the staff, students and LSA Society, I want to extend a heartfelt thank you for your commitment to making this program so successful. Your generous contribution helped make our vision a reality by allowing us to provide a level of programming that would have been impossible to deliver without strong community support and partnerships.

Your generosity is truly appreciated

Sincerely,

Jason Clifton, Eliza Grose, & Sarah Holmgren



Thank you for
supporting this
awesome program!

Jason

Your support helps our
students build new skills,
+ develop more confidence.
Thank you for helping
our crew master the
slopes.

Bob

Thank you for helping
us create amazing
opportunities for
our kids!
StHelmgren



THANK YOU FOR YOUR SUPPORT



2021



November 1, 2021

Corporal Mark Amatto
Operations NCO
Crowsnest Pass, Alberta

Dear CAO Troy MacCulloch

The Alberta RCMP remains committed to strengthening partnerships with the communities it serves. In light of municipal elections that took place on October 18th in communities across Alberta, I offer my sincerest congratulations to you and your elected council. Whether or not there are new faces within your executive council, my commitment to you and your team remains unwavering. As the Chief of Police for your community, please reach out to me directly if you require anything to bring your team up to speed.

Please find attached the quarterly Community Policing Report that covers the July 1st to September 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Crowsnest Pass Detachment. As part of maintaining engagement with the Albertans we serve, this quarterly report reinforces our commitment to communicate the work we do to ensure community safety. This reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis.

In addition to sharing quarterly updates on community-identified policing priorities through this reporting, I remain available to discuss business and program planning processes to further optimize our services to address the priorities that are important to you.

Congratulations once again, and please feel free to contact me if you have any questions or concerns.

Mark Amatto
Corporal
Crowsnest Pass Detachment



Crowsnest Pass Provincial Detachment Crime Statistics (Actual) Q2: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	0	4	3	200%	-25%	0.7
Other Sexual Offences		0	1	0	3	0	N/A	-100%	0.2
Assault		20	20	25	26	17	-15%	-35%	0.0
Kidnapping/Hostage/Abduction		0	1	0	0	0	N/A	N/A	-0.1
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		10	7	5	7	7	-30%	0%	-0.6
Uttering Threats		12	12	10	12	15	25%	25%	0.6
TOTAL PERSONS		43	42	40	52	42	-2%	-19%	0.8
Break & Enter		7	11	13	10	3	-57%	-70%	-0.9
Theft of Motor Vehicle		4	10	13	6	6	50%	0%	0.0
Theft Over \$5,000		1	3	1	1	3	200%	200%	0.2
Theft Under \$5,000		28	52	35	42	17	-39%	-60%	-3.2
Possn Stn Goods		0	1	10	9	3	N/A	-67%	1.4
Fraud		9	10	10	5	12	33%	140%	0.1
Arson		1	2	0	0	0	-100%	N/A	-0.4
Mischief - Damage To Property		0	0	16	30	25	N/A	-17%	8.0
Mischief - Other		31	35	14	13	14	-55%	8%	-5.6
TOTAL PROPERTY		81	124	112	116	83	2%	-28%	-0.4
Offensive Weapons		1	2	5	1	1	0%	0%	-0.1
Disturbing the peace		10	24	13	14	15	50%	7%	0.0
Fail to Comply & Breaches		9	12	22	13	14	56%	8%	1.1
OTHER CRIMINAL CODE		16	8	8	9	4	-75%	-56%	-2.3
TOTAL OTHER CRIMINAL CODE		36	46	48	37	34	-6%	-8%	-1.3
TOTAL CRIMINAL CODE		160	212	200	205	159	-1%	-22%	-0.9



Crowsnest Pass Provincial Detachment Crime Statistics (Actual) Q2: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	2	2	7	1	-50%	-86%	0.3
Drug Enforcement - Trafficking		0	1	1	1	0	N/A	-100%	0.0
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		3	3	3	8	1	-67%	-88%	0.1
Cannabis Enforcement		0	0	1	0	1	N/A	N/A	0.2
Federal - General		4	3	4	7	2	-50%	-71%	0.0
TOTAL FEDERAL		7	6	8	15	4	-43%	-73%	0.3
Liquor Act		6	5	3	4	5	-17%	25%	-0.3
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		22	19	16	30	13	-41%	-57%	-0.7
Other Provincial Stats		79	34	38	44	27	-66%	-39%	-9.4
Total Provincial Stats		107	58	57	78	45	-58%	-42%	-10.4
Municipal By-laws Traffic		1	2	0	1	1	0%	0%	-0.1
Municipal By-laws		20	21	24	23	16	-20%	-30%	-0.6
Total Municipal		21	23	24	24	17	-19%	-29%	-0.7
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		8	10	10	8	7	-13%	-13%	-0.4
Property Damage MVC (Reportable)		82	74	79	51	58	-29%	14%	-7.1
Property Damage MVC (Non Reportable)		13	11	7	17	9	-31%	-47%	-0.2
TOTAL MVC		103	95	96	76	74	-28%	-3%	-7.7
Roadside Suspension - Alcohol (Prov)		0	0	0	0	4	N/A	N/A	0.8
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		210	542	442	256	129	-39%	-50%	-44.8
Other Traffic		2	2	3	2	2	0%	0%	0.0
Criminal Code Traffic		23	14	11	7	11	-52%	57%	-3.1
Common Police Activities									
False Alarms		32	18	14	13	8	-75%	-38%	-5.3
False/Abandoned 911 Call and 911 Act		10	9	6	11	10	0%	-9%	0.2
Suspicious Person/Vehicle/Property		36	59	76	44	35	-3%	-20%	-1.7
Persons Reported Missing		4	10	5	8	7	75%	-13%	0.4
Search Warrants		0	0	1	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		14	27	19	24	18	29%	-25%	0.5
Form 10 (MHA) (Reported)		0	0	0	1	1	N/A	0%	0.3

From: MDInfo <MDInfo@mdpincercreek.ab.ca>
Sent: October 28, 2021 1:32 PM
To: Meghan Dobie <AdminFinance@mdpincercreek.ab.ca>
Subject: FW: 2022 and 2023 MSI Allocation Estimates

From: MA.MSICapitalGrants@gov.ab.ca <MA.MSICapitalGrants@gov.ab.ca>
Sent: October 27, 2021 4:49 PM
To: info@ <mdpincercreek.ab.ca info@mdpincercreek.ab.ca>
Subject: 2022 and 2023 MSI Allocation Estimates

Dear Chief Elected Officials:

As part of Budget 2021, our government had to make difficult decisions to keep spending under control while supporting local governments so they can continue to invest in important infrastructure. In light of the province's fiscal situation, Municipal Sustainability Initiative (MSI) capital funding was reduced to an average of \$722 million annually over the three-year period from 2021 to 2023. To sustain economic recovery and stimulus spending, MSI capital funding was frontloaded at \$1.196 billion in 2021, and it will decrease to \$485 million for 2022 and 2023.

I understand how important it is for municipalities and Metis Settlements to know what to expect in future years so you can plan effectively. As such, we are publishing MSI capital and operating estimates for the next two years on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx (under the Future of MSI section). We have adjusted the way municipal allocations are calculated in order to maintain fairness and consistency in proportional shares of MSI funding despite the reduced annual amount.

MSI Capital

For both 2022 and 2023, every municipality and Metis Settlement is estimated to receive 40.6 per cent of what they received in 2021. This reduction is equivalent to the year over year change in the MSI capital budget from \$1.196 billion to \$485 million, and ensures the reduced

budget will impact every local government equally.

These estimates remain subject to legislative approval of Budget 2022 and Budget 2023, as well as formal Ministerial approval following each budget, but otherwise are not expected to change. For the final two years of the MSI program, allocations will not be recalculated with updated information such as population, education tax requisitions or road lengths.

MSI Operating

To provide stability in operating funding, MSI operating allocations will be frozen at the 2021 level for both 2022 and 2023. Every municipality and Metis Settlement will receive the same amount of operating funding for the next two years as they received this year.

Should you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
September 15, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
Wednesday September 15, 2021 via a Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Dean Bennett, Landfill Manager
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian McGillivray

Moved the agenda be adopted as circulated.

Carried. 09.15.21-1443

MINUTES

Doreen Glavin

Moved the minutes of August 18, 2021 be adopted as circulated.

Carried. 09.15.21-1444

MANAGER'S REPORT

1. The MSW is still very busy.
2. The Industrial cell has picked up a lot of smaller jobs. I'm working with Secure Energy on a larger project for Fording River, progress updates to follow on this job.
3. I attended a mobile shredding demo at the Lethbridge Landfill 2 weeks ago. It was great to make contact with that landfill and share ideas. They demonstrated their Shingle shredder. It gave me some ideas on how we can reduce our air space.
4. We tried a slow speed grinder on the windmill blades it didn't work out very well. We are still working on finding an efficient way to grind the blades. Updates to follow.
5. The deal on the old loader and wheel excavator is finally completed now. So we have paid off our credit line.
6. When we were finally getting everything going well with the cardboard recycling the old horizontal baler from the Pincher Creek broke down. After investigating the most affordable ways to get it going, we have decided to purchase a new mother board for \$1350.00 US. Also I'm shopping for a reconditioned 2nd baler to buy because one horizontal baler isn't enough to keep up with the cardboard. I met with the CAO of the Municipality of the Crowsnest Pass we have decided on a place to drop off another recycle bin in Blairmore.

Brian Hammond

Moved that the Manager's report be accepted as information.

Carried. 09.15.21-1445

FINANCIAL REPORT

The Income Statement and Balance sheet to September 13th, 2021 was reviewed.

Administration went over the reports and answered all the financial questions.

It has been busy with Secure Energy our new Industrial cell waste partner. It has been a little difficult learning to adjust to their ways of handing the approval paperwork.

She reported that the new Scale Attendant is working out very well and hoping that office training will start in the near future.

She asked the Director's if the Landfill can donate some funds to the Cowley Community Hall Society for letting us use the hall for our meeting.

Dave Filipuzzi

Moved the financial statements be accepted as information. And to work with the Manager to discuss what type of donation we will do for the Cowley Community Hall. Carried. 09.15.21-1446

REVIEW OF OUR DONATION POLICY

A copy of the new Donation Policy with the Logo's and address was presented to the Director's for final approval. Everyone was okay with the additions. Administration will send this new policy to the two organizations that had previously asked for donations and tell them they are welcome to resubmit this new application.

Dave Filipuzzi

Moved this policy be adopted as presented.

Carried. 09.15.21-1447

CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER

Dave Filipuzzi moved the session go in camera at 10:00 am

Carried. 09.15.21-1448

Brian McGillivray moved the session come out of camera at 10:15 am

Carried. 09.15.21-1449

TABLED ITEMS FOR NEXT MEETING.

Policy Protocol Review

CORRESPONDENCE:

NEXT MEETING DATES

November 17, 2021

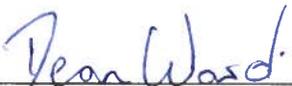
December 15, 2021

ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn at 10:20 am

Carried. 09.15.21-1950



CHAIRMAN



ADMINISTRATION

From: Karen Walls <Karen.Walls@telus.com>

Sent: October 22, 2021 1:13 PM

To: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>

Subject: TELUS | Thanking our local leaders for the 2017 – 2021 municipal term



Communications

TELUS

4831 51st
Red Deer, Alberta
T4N 2A6

Theresa Lynn

General Manager, Customer Service Excellence



October 22, 2021

Dear Reeve Brian Hammond and Members of Council:

On behalf of TELUS, I would like to thank you for your service to the Municipal Office for the 2017 - 2021 term. We truly value the effort and the contributions that you have made on a day to day basis in the local community in

which our TELUS team members live and work.

We look forward to continuing to work collaboratively, in partnership, to meet our shared goal of serving your community.

Whether it is delivering reliable technology to Albertans through our expansive and ongoing network investments, or bridging socio-economic divides through better access to technology, health and educational programs, understanding what is important to your community is critical to our collective success.

We are committed to improving lives and the world in which we live through our social purpose initiatives in your community. More information about these programs can be found here: <https://community.telus.com/how-we-give/cause-campaigns>

For the incoming 2021-2024 Mayor-Elect and Council, we will be reaching out in a few weeks to discuss TELUS' presence in your municipality.

For outgoing Council members, I would like to reiterate my gratitude for your service. If you would like to stay connected, I encourage you to contact me directly at 587-877-8175 (mobile), by email Theresa.Lynn@telus.com or on LinkedIn.

Yours truly,



Theresa Lynn
General Manager
CSE Alberta South

Thank you,

Karen Walls on behalf of Theresa Lynn

Karen Walls
Administrative Assistant II to Theresa Lynn
Customer Solutions Delivery (CSD)
Bus: (403) 341-8108
Cell: (587) 876-2649
Fax: (403) 341-5067
4831 51 St. Red Deer T4N 2A6

Member of the TELUS team
Vice President, TELUS Community Ambassadors of Red Deer

the future is friendly®

We did it! Together we volunteered a #MillionHours across Canada in 2017.
That's more than any other Canadian company. We're proud to give where we live.



October 2021

Electric system improvements near you

164L and 616L Transmission Lines Rebuild

You are receiving this newsletter because you are near the 164L and 616L Transmission Line Rebuild and we want your input.

AltaLink's existing 164L and 616L **transmission** lines were both constructed more than 60 years ago and portions of both lines are located in a high-risk fire area. We are proposing to rebuild portions of these lines to ensure that a safe and reliable supply of power is available for years to come.

You may have received information about another project in the area called the Chapel Rock to Pincher Creek Transmission Development. That is a separate project. If you have any questions about that project, please contact us.

We are providing you with:

- project details
- maps of the proposed project
- information about how you can provide your input
- the project schedule

Staying safe in high fire risk areas

At AltaLink, safety is our top priority, which is why we are working to reduce the possibility of wildfires in high-risk areas. We have worked with experts at Alberta Wildfire to identify high-risk areas within our service territory so we can monitor and manage our transmission assets safely and responsibly. Because of this, we are taking proactive measures to reduce risk. For more information on AltaLink's wildfire mitigation program, please visit www.altalink.ca/wildfiresafety.

AltaLink's transmission system efficiently delivers electricity to 85 per cent of Albertans. Dedicated to meeting the growing need for electricity, AltaLink connects Albertans to renewable, reliable and low-cost power. With a commitment to community and environment, AltaLink is ensuring the transmission system will support Albertans' quality of life for years to come. Learn more at www.altalink.ca.

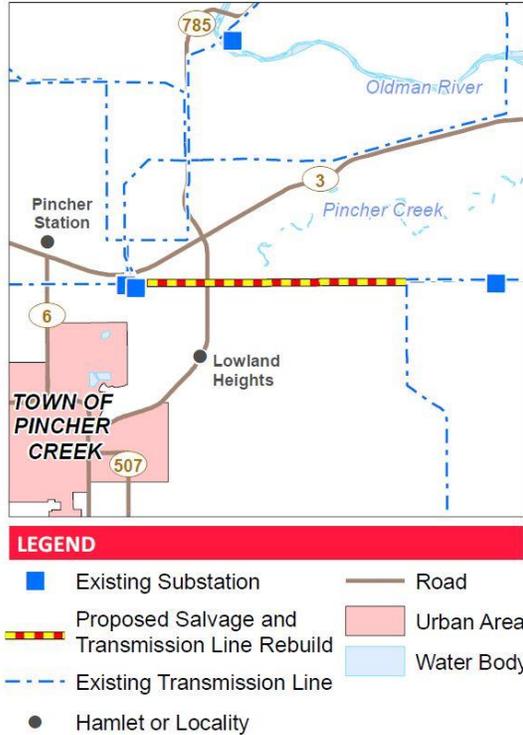
DEFINITION:

Transmission

Transmission lines make up Alberta's electric highway, linking the places where power is generated to your community where power is used. Transmission lines transport large amounts of power over long distances from power plants across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

CONTACT US

1-877-267-1453
stakeholderrelations@altalink.ca
www.altalink.ca/projects



The proposed new structures will look similar to the photo above.

Project details

The proposed project is located approximately one kilometre north of the Town of Pincher Creek. It involves rebuilding approximately five kilometres of each of the existing 138 kilovolt (kV) single **circuit** transmission lines, called 164L and 616L. Instead of rebuilding these as two separate lines, AltaLink is proposing to consolidate both of the single circuit lines into one new double circuit transmission line. The new transmission line will be within AltaLink's existing **right-of-way**.

The structures on the existing lines are wood H-frame structures that are approximately 18 metres (m) tall. The new structures will be:

- primarily monopole structures, but two pole structures may be required in some locations
- made of either wood or steel
- approximately 25-35 m tall
- approximately 4-5 m wide at the cross-arm
- spaced approximately 175 m apart

Some access trails and temporary construction workspace may be required to assist with safe work practices and to minimize disturbance during the salvage and rebuild. Please see the included detail photo map for details.

Where construction activities are required to take place on private property, we will contact you in advance to discuss the specific dates and times that we will require access to your property. AltaLink offers fair market value for the land at the time of acquisition and will be discussed on an individual basis with the landowner.

DEFINITIONS:

Circuit

A circuit is a group of wires that electricity flows through. The wires are strung along power line structures. Transmission line structures can be described as single or double circuit. In a single circuit transmission line, three single or bundled wires are strung along the transmission structures. A double circuit transmission line has six single or bundled wires strung along the structures.

Right-of-way

A right-of-way (ROW) is a strip of land required for the construction, maintenance and safe operation of a transmission line. A ROW refers to the physical space in which a transmission line is located and includes areas on either side of the transmission line structures and the conductors, which are the wires that carry the electricity.

Electric and Magnetic Fields (EMF)

AltaLink recognizes that people may have concerns about exposure to EMF and we take those concerns seriously.

Everyone in our society is exposed to power frequency EMF from many sources, including:

- power lines and other electrical facilities
- electrical appliances in your home
- building wiring

National and international organizations such as Health Canada and the World Health Organization (WHO) have been conducting and reviewing research on exposure to EMF for more than 40 years. Based on this research, these agencies have not recommended that the general public needs to take steps to limit their everyday exposure to EMF from high voltage transmission lines, including individuals that are located on the edge of a power line right-of-way.

If you have any questions about EMF please contact us.

Website: www.altalink.ca/emf

Email: emfdialogue@altalink.ca

Toll-free phone number: 1-866-451-7817

Keeping the lights on during COVID-19

AltaLink is closely monitoring the spread of COVID-19. Our priority is maintaining the health and safety of our employees, contractors, and the general public while ensuring that we can continue to operate our system and keep the lights on for Albertans.

Providing your input

At this time we are limiting in-person meetings and will be conducting the majority of meetings via telephone or electronic methods. If you'd like to provide input, you can also do so through our online feedback portal, found here: www.altalink.ca/projectfeedback. As the situation regarding COVID-19 changes we will re-assess this approach. We will update you as the situation evolves. Our focus is ensuring the lights stay on, and that you have the electricity you need.

After our consultation and notification process is complete, we will file an application with the Alberta Utilities Commission (AUC). The AUC ensures the fair and responsible delivery of Alberta's utility services and will review the application through a process in which stakeholders can participate. We will notify stakeholders when we file the application and again once the AUC has reached a decision about the project. To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Participating in the AUC's independent review process*.

Contact us directly

You can contact us by telephone, email, mail, or through our website. Our contact information is on the last page of this newsletter.

Anticipated project schedule

Notify and consult with stakeholders	October 2021
File application with Alberta Utilities Commission (AUC)	February 2022
Start construction if project is approved	Q4 2022 or 2023
Construction completed	End of 2023

Although we attempt to follow the anticipated project schedule, it is subject to change. We will continue to provide you with updated schedule information if required as the project progresses.

Contact us

To learn more about the proposed project please contact:

ALTALINK

1-877-267-1453 (toll free)

E-mail: stakeholderrelations@altalink.ca

For more information visit us at www.altalink.ca/projects.

To learn more about the application and review process, please contact:

ALBERTA UTILITIES COMMISSION (AUC)

780-427-4903 (toll-free by dialing 310-0000 before the number.)

E-mail: consumer-relations@auc.ab.ca

INCLUDED IN THIS INFORMATION PACKAGE:

- Project map
- AUC brochure: *Participating in the AUC's independent review process.*
- COVID-19 letter

PRIVACY COMMITMENT

AltaLink is committed to protecting your privacy. AltaLink will collect, use, and disclose personal information in accordance with AltaLink's Privacy Policy and the *Personal Information Protection Act* (Alberta). As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to Alberta Utilities Commission (AUC). For more information about how AltaLink protects your personal information, visit our website at www.altalink.ca/privacy or contact us directly via e-mail privacy@altalink.ca or phone at 1-877-267-6760.

SUBSCRIBE TO THIS PROJECT

- 1) Visit: altalink.ca/projects
- 2) Search for the project title
- 3) Click **Subscribe to Updates**

LET'S TALK TRANSMISSION



www.twitter.com/altalink



www.facebook.com/altalinktransmission

NOTES

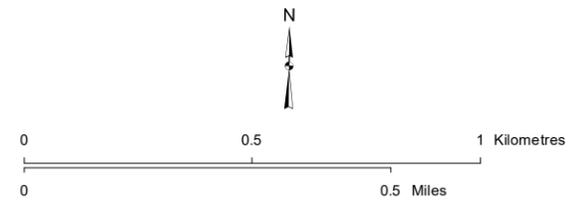
Existing transmission lines 164L and 616L are currently built as two separate single-circuit transmission lines, which are located parallel to each other between the Goose Lake 103S Substation and A20. The proposed rebuild will consolidate both lines into one new double-circuit transmission line between A10-A15, which will be located up to approximately 3 m south of the existing alignment of 616L. Between A5-A10 and A15-A20, existing structures and conductor will be replaced. All transmission lines will be located within the existing rights-of-way for 164L and 616L.



LEGEND

● Point Designation	— Access Trail	Urban Area
■ Existing Substation	✚ Air Strip	Water Body
— Proposed Transmission Line	● Hamlet or Locality	
— Proposed Salvage and Transmission Line Rebuild	● Residence	
— Proposed Salvage of Existing Transmission Line	— Railway	
— Existing Transmission Line	— River or Stream	
— Proposed Right of Way Boundary	— Road	
	— Environmentally Significant Area	

NO: 35032487 - 0025
 DRAWN: SG - AL
 FILE NO.: XXXXXX
 REVISION: 0.02.06
 AL FOLDER: 164L_616L_Transmission_Line_Rebuild
DATE: 2021-10-08



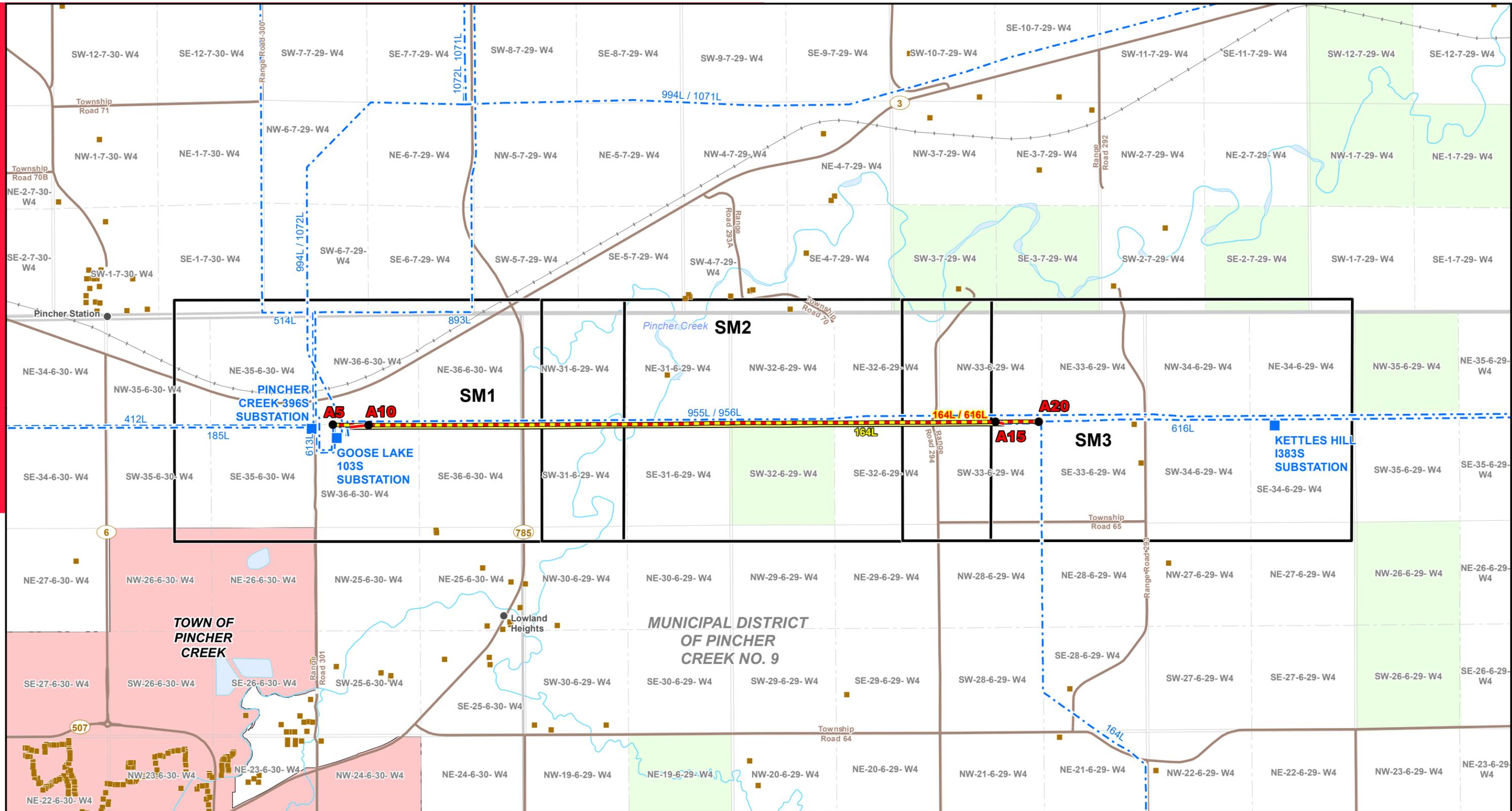
Service Layer Credits: © 2021 Microsoft Corporation © 2021 Maxar ©CNES (2021) Distribution Airbus DS
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

DETAIL PHOTO **DP1**



POTENTIAL

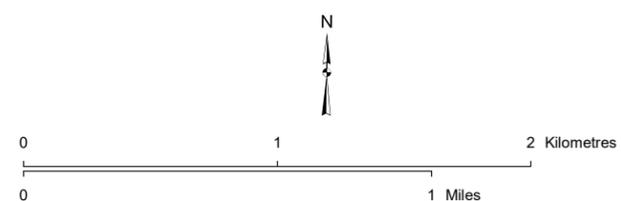
164L / 616L Transmission Line Rebuild



LEGEND

● Point Designation	● Hamlet or Locality	■ Water Body
■ Existing Substation	■ Residence	— Railway
— Proposed Transmission Line	— River or Stream	— Road
— Proposed Salvage and Transmission Line Rebuild	— Environmentally Significant Area	— Urban Area
— Proposed Salvage of Existing Transmission Line	— Map Sheet	
— Existing Transmission Line		

NO: 35032487 - 0025
 DRAWN: SG - AL
 FILE NO.: XXXXXXXX
 REVISION: 0.01.02
 AL FOLDER: 164L_616L_Transmission_Line_Rebuild
DATE: 2021-10-05



STRIP INDEX SI

PROPOSED
 164L / 616L Transmission Line Rebuild

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NOTES

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See Mapsheet SM2
See Mapsheet SM1

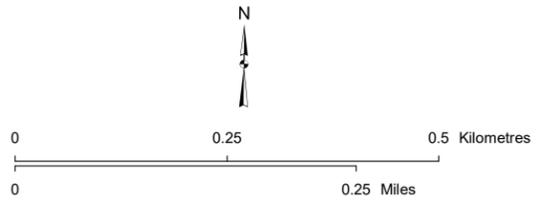
See Mapsheet SM2
See Mapsheet SM3

**MUNICIPAL DISTRICT
OF PINCHER
CREEK NO. 9**

LEGEND

- Point Designation
- Existing Substation
- Proposed Transmission Line
- Proposed Salvage and Transmission Line Rebuild
- Proposed Salvage of Existing Transmission Line
- Existing Transmission Line
- Proposed Right of Way Boundary
- Access Trail
- Residence
- Railway
- River or Stream
- Road
- Environmentally Significant Area
- Urban Area
- Water Body

NO: 35032487 - 0025
DRAWN: SG - AL
FILE NO.: XXXXXXX
REVISION: 0.01.02
AL FOLDER: 164L_616L_Transmission_Line_Rebuild
DATE: 2021-10-05

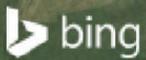


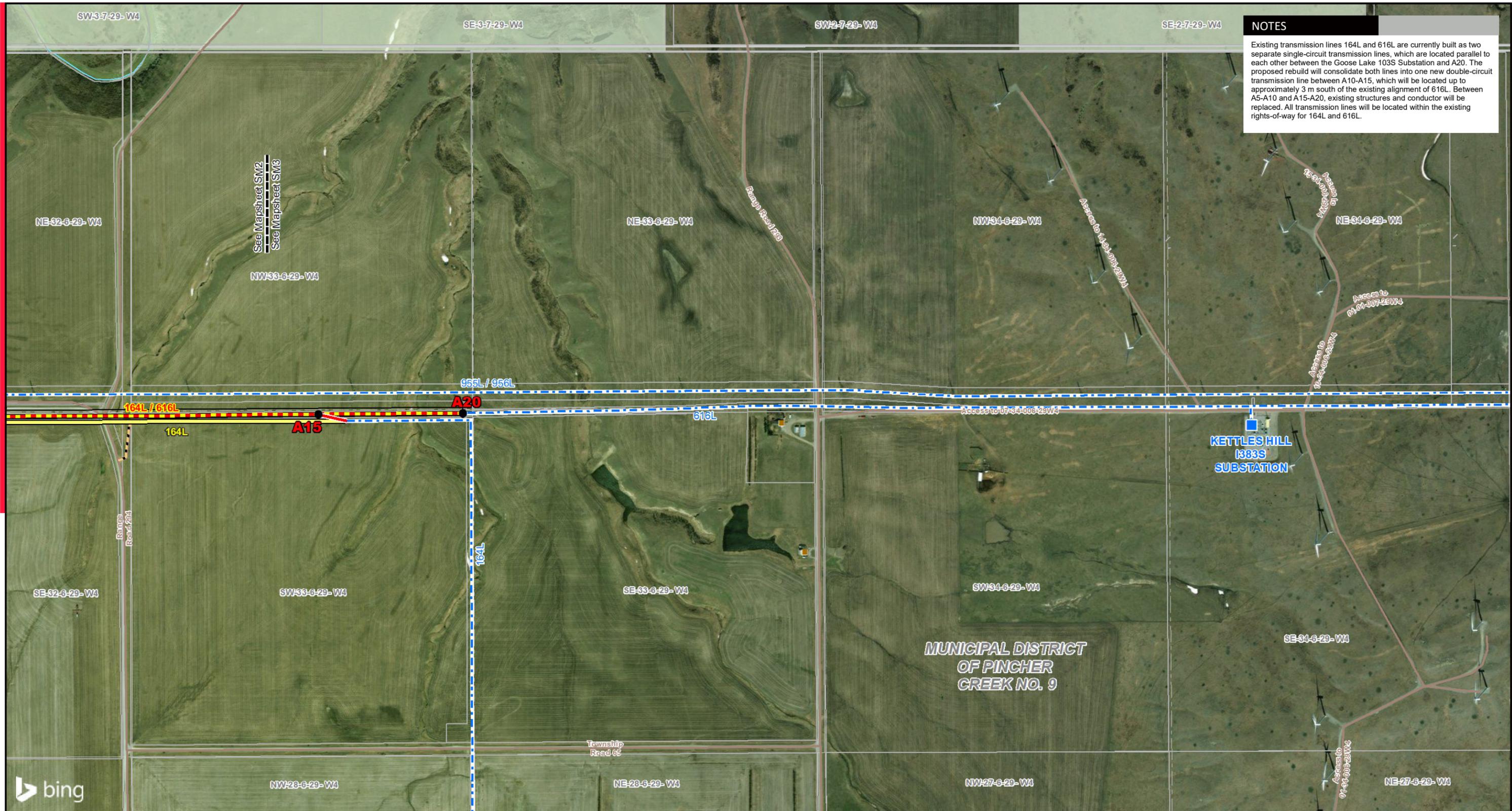
STRIP MOSAIC SM2



PROPOSED

164L / 616L Transmission Line Rebuild





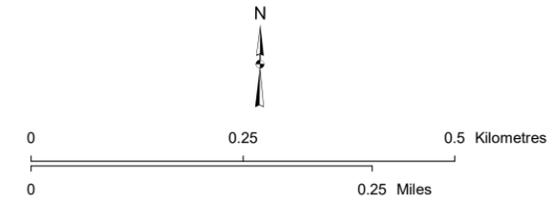
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LEGEND

● Point Designation	— Access Trail
■ Existing Substation	■ Residence
— Proposed Transmission Line	— Railway
— Proposed Salvage and Transmission Line Rebuild	— River or Stream
— Proposed Salvage of Existing Transmission Line	— Road
--- Existing Transmission Line	— Environmentally Significant Area
— Proposed Right of Way Boundary	— Urban Area
	— Water Body

NO: 35032487 - 0025
 DRAWN: SG - AL
 FILE NO.: XXXXXXXX
 REVISION: 0.01.02
 AL FOLDER: 164L_616L_Transmission_Line_Rebuild
DATE: 2021-10-05



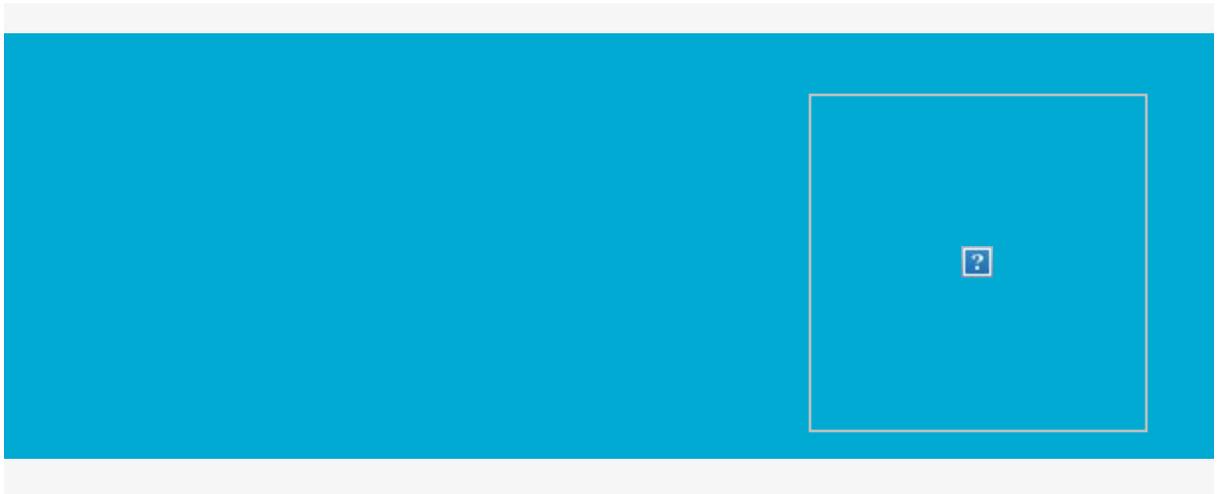
*Service Layer Credits: © 2021 Microsoft Corporation © 2021 Maxar ©CNES (2021) Distribution Airbus DS
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STRIP MOSAIC SM3



PROPOSED

164L / 616L Transmission Line Rebuild



Update from the Coal Policy Committee

September marked the Coal Policy Committee's most significant milestone to date as we completed the final phase of the formal engagement process. We

are now compiling and analyzing all the advice and perspectives received from Albertans.

The volume of responses from Albertans has been exceptional, and somewhat overwhelming. We want to ensure we are able to devote the necessary attention to the input received. That's why the committee requested an extension for the engagement report, originally due October 15. The Minister of Energy granted the extension to match the deadline of our final report on November 15.

We appreciate the time and effort of everyone who took the time to meet with us or to share a submission. We look forward to presenting our recommendations to the Minister of Energy later this fall.

Read more in our [September update](#)



This email is intended for cao@mdpincercreek.ab.ca.
[Update your preferences](#) or [Unsubscribe](#)



12h

From: Bev Thornton <bev@albertasouthwest.com>

Sent: November 4, 2021 7:48 AM

Subject: PLEASE ASSIST - REQUEST #1: Rural Engagement Session - thank you!

Dear AlbertaSW Board, CAOs, EDOs and community and business partners,

We have a new Associate Minister of Rural Development, the Hon. Nate Horner, who, along with our MLAs, is asking us how the province can help grow healthy, prosperous rural communities in Alberta. AlbertaSW was the first region to participate in a roundtable last week and there was some very good discussion that touched on the importance of the collaboration between our communities, the value of our resources and landscapes, and the bottlenecks of housing, labour market and “red tape” procedures or regulations that create uncertainty.

As you know, REDAs have been talking to the province over the last many months to try and explain that, as rural communities, regional collaboration gives us the ability to share ideas, learn from each other, and to also be a valuable line of communication to the province to collaboratively find solutions to challenges.

If many of us can take please take time to offer our perspectives, that would be a powerful message that makes the point!

Please feel welcome to share this link with others on your councils, Boards and community groups!

Link to the questions, below and thanks for your additional input!

Bev
AlbertaSW

From: Linda Erickson <Linda.Erickson@gov.ab.ca>
Sent: Wednesday, November 3, 2021 4:26 PM
Cc: Linda Erickson <Linda.Erickson@gov.ab.ca>
Subject: Rural Engagement Session - thank you!

Hello all,

Thanks to all for taking the time to participate in the rural engagement session with Nate Horner, Associate Minister of Rural Economic Development on Wednesday, October 27th. The session provided a good platform to hear your thoughts about the economic development opportunities and challenges impacting rural Alberta. Your input from the session will inform the development of future rural economic development policies and programs.

If you were unable to participate in the session, your advice and recommendations are still of great value! So please, take a few minutes to fill in the online survey at <https://www.alberta.ca/rural-economic-development-engagement.aspx>.

- What are the economic **strengths or biggest opportunities** for economic development in your community?
- What are the **challenges** for supporting these economic strengths or opportunities for economic development in your community?
- What **actions** would you like to see taken in the near term and long term?
- **What should be the goals of rural economic development** in Alberta?
- What factors would make you confident that Alberta has a sound rural economic development environment?

More information can be found here: [Listening to Rural Alberta](#)

Regards,

Linda Erickson | South West Region (Lethbridge)

Regional Economic Development Specialist | Jobs, Economy, and Innovation

Cell: 403-393-2614 | Email: linda.erickson@gov.ab.ca

Classification: Protected A